



Colorado Mountain College

RN-BSN Baccalaureate of Science in Nursing Degree

Application for Admission Fall 2019 & Spring 2020

Revised 5-15-19

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Accreditations and Approvals:

Accredited by:

Higher Learning Commission of the North Central Association of Colleges and Schools
230 South LaSalle Street, Suite 7-500
Chicago, IL 60604
Phone 312.263.0456

*This nursing education program is accreditation by the Accreditation Commission for
Education in Nursing*

Accreditation Commission for Education in Nursing
3343 Peachtree Road NE, Suite 850
Atlanta GA 30326
Phone 404-975-5000
Fax 404-975-5020
www.acen.org

The baccalaureate program at Colorado Mountain College is accredited
Commission on Collegiate Nursing Education
One Dupont Circle, NW
Suite 530, Washington, DC 20036
(202) 887-6791



Dear Prospective RN-BSN Applicant;

Thank you for your interest in the RN – BSN Nursing Program at Colorado Mountain College. This program is designed to help you advance your nursing practice to the next level. Obtaining the BSN degree can open up new job opportunities and allow you to progress onto graduate nursing education.

The Colorado articulation model for registered nurses allows Colorado Mountain College to award up to 72 credits for your prior registered nursing education. Your prior college coursework will be reviewed by an advisor to determine exactly what courses you will need to complete your degree.

As an RN-BSN student, you have a great deal of flexibility in meeting the course requirements. There are minimal on-campus classroom requirements. The RN-BSN program is designed using a hybrid web-based technology approach to meet the needs of students with diverse learning styles. You can access all course materials, library resources, and order textbooks through our Colorado Mountain College website. RN-BSN Nursing program is offered at the current nursing program location sites at Roaring Fork Campus-Spring Valley, Steamboat Springs, and Summit Campus-Breckenridge locations.

This admission packet contains additional information about your program. Schedule an appointment or telephone appointment with a College Counselor. Bring your unofficial transcripts along to your appointment, or email them to your counselor prior to your appointment.

Congratulations on taking your career to the next level and welcome to the RN-BSN program at Colorado Mountain College

Sincerely,

Dr. Betty Damask-Bembenek, EdD, MN, RN
Director of Nursing Education
Colorado Mountain College

Please note: All nursing applications are submitted to the CMC Spring Valley Admissions office only. If you have questions regarding admission requirements or to check on the receipt of any application materials, please contact Vicky Valentine, Coordinator of Enrollment Services, at 970-947-8276 or 1-800-621-8559 x 8276, or Email: vvalentine@coloradomtn.edu. We look forward to assisting you in the Nursing application process. You may also email nursing@coloradomtn.edu for more information.

Information regarding Admission Application Process for the RN to BSN Program

Applicants who meet the criteria as outlined in the application process will be considered for admission to the CMC Registered Nurse (RN) to Baccalaureate of Science in Nursing (BSN) Degree Program. The RN – BSN Nursing Application process at CMC is an evaluation of qualified applicants.

The RN - BSN program is accredited through Accreditation Commission for Education in Nursing (ACEN), and Commission on Collegiate Nursing Education (CCNE). This academic progression model is designed for Associate Degree and practicing RNs to advance their education. The program provides educational experiences to prepare a professional nurse generalist to practice in a variety of healthcare settings. The program integrates nursing theory, practice and science. It has been developed to prepare a highly competent professional nurse with the education necessary to meet the increasing need for safe, quality healthcare in contemporary society and provides students with the foundation for graduate study in nursing.

Requirements

- 1.** A new Colorado Mountain College (CMC) Application for Admission is required from all applicants, including current or past CMC students, to provide current contact and residency information. To apply to go <http://apply.coloradomtn.edu/>. Remember to make a copy of your CMC application for admission, since you will also need a copy for the RN-BSN Nursing application.
- 2.** Applicants must be a graduate from an accredited AAS/ADN or Diploma Nursing Program.
- 3.** Applicants must include a copy of current and unencumbered RN license from the State of Colorado.
- 4.** Applicants MUST have a current **American Heart BLS Certification** and provide a copy of the BLS Certification.
- 5.** If an applicant applies more than 3 years after receiving the associate degree in nursing, a minimum of 1000 hours of nursing work experience is required within the last three years (verified by the employer)
- 6.** Applicants must hold a minimum cumulative GPA of 2.5 or higher on a 4.0 scale.
- 7.** Applicant must submit official transcript(s) for college credits completed. You have to submit you CMC application before submitting your college transcripts. Please submit these official transcripts straight from your college to ours at:

Colorado Mountain College
Transcripts Department
802 Grand Ave
Glenwood Springs, CO 81601

8. The Nursing Program general admission prerequisites listed below are not required to be completed **to apply** for the RN - BSN Nursing Program, they can be in progress; however they must be completed **prior** to starting the BSN nursing program classes. A grade of “C” or higher (not C-) is required in general education and nursing courses.

BIO 111	General College Biology with Lab	5 credits
BIO 201	Anatomy & Physiology I with Lab	4 credits
BIO 202	Anatomy & Physiology II with Lab	4 credits
BIO 204	Microbiology	4 credits
PSY 235	Human Growth & Development	3 credits
HPR 118	Intro to Nutrition	2 credits
ENG 121	English Composition	3 credits
	Social or behavioral science elective	3 credits

The following general admission courses are not required to **apply** for the RN-BSN Nursing program, but are required to be **completed** prior to graduating from the RN-BSN program (may be taken concurrently with Nursing courses):

ENG 122	English Composition II	3 credits
BIO 216	Human Pathophysiology	4 credits
MAT 135	Introduction to Statistics	3 credits
	Advised transferable electives	3 credits
	History Elective	3 credits

Students in the process of taking any of the RN - BSN Nursing Program Admission Requirement courses will need to list these courses on the “Transcript Request and Course Work in Progress Information Form” included in the forms section of this packet. Please include a current class schedule of courses in progress. Students with courses in progress may be offered a Conditional Acceptance pending successful completion of the courses.

Additional Application Information

Those accepted into the RN – BSN Nursing Program are expected to be computer literate, have Internet access, and be able to actively email, use Microsoft Word, use Canvas, CMC’s on-line course resource, and effectively research using the Internet and library databases.

Hybrid courses have a significant online component which use a variety of evolving technology tools to facilitate teacher/student and student/student interactions. Canvas is the current Online Learning System at CMC which can be used with most major web browsers and is supported under Windows, Macintosh and UNIX operating systems. Students are required to

have access to a computer and an internet connection for all online coursework. Phones and tablets can be used for some aspects of the courses but a computer (laptop or desktop) is necessary for all aspects of each course. Microsoft Word is the standard word processing program for the majority of CMC instructors. Students without Microsoft Word may use the free software from www.OpenOffice.org to create Word-compatible documents. The program also includes spreadsheet, presentation, drawing, and database applications. The program is available for Windows, Macintosh, or Linux operating systems. Microsoft Word is installed on computers available in computer labs at CMC locations.

Admission requirements are reviewed annually and are subject to change. It is the student's responsibility to obtain a copy of the current year's admission packet to meet admission requirements.

The CMC RN-BSN Nursing Program Admission Packet is available on the CMC website at www.coloradomtn.edu/nursing the CMC-Spring Valley Campus Admissions Office, or the CMC Academic Student Services Office.

The RN – BSN Nursing Program requires that all RN - BSN nursing courses in the curriculum be completed at CMC; credit for prior learning, CMC challenge exams, or individual RN to BSN nursing courses completed at another institution may not be used to fulfill Nursing (NUR) courses.

Application Process and Requirements

Transcript Submission Deadline and Transcript Evaluation Process

- Official Transcripts must be submitted to the CMCTranscript Department prior to application deadline. Transcript review could take 4 – 8 weeks, so the sooner you submit the better. Please include a copy of unofficial transcripts with your nursing application packet.

Deadline for RN-BSN Application

Fall 2019 Priority Deadline: July 15, 2019

Fall 2019 Final Deadline: August 1, 2019

Spring 2020 Deadline: November 15, 2019

- Official college transcripts must be sent directly to the CMCTranscript Department from all previous institutions for a formal transcript evaluation to determine what previous coursework will transfer to Colorado Mountain College. You must complete and submit a general CMC application (available online at <https://apply.coloradomtn.edu/>) in order to have your transcripts evaluated Have your previous college(s) send your transcripts to:

Colorado Mountain College
Transcript Department
802 Grand Ave
Glenwood Springs, CO 81601

- Complete and include the attached form, "Transcript Request and Coursework in Progress Information", included at the end of this packet to indicate transcripts you have submitted for evaluation and any coursework in progress. Completing this form will alert Admissions

to look for transcript evaluations to be included in your application.

- **Essay**

Complete **each of the following three** essay questions with 250-300 words, 900 words max for all three, using 12 font and 1.5 spacing.

- A. Describe what learning opportunities and career/professional goals that you hope will be met by completing the Baccalaureate of Science in Nursing Degree. Please focus on your specific nursing practice and nursing interests.
- B. Describe a complex clinical situation in which you used clinical reasoning and critical thinking. Evaluate the outcomes of that situation and how you gained knowledge, practice know-how, or new insights.
- C. Completing a BSN program can be mentally, emotionally and physically challenging, requiring a good sense of time management. What challenges do you anticipate that you will face (e.g. work, school, and personal life demands) What strategies do you intend to employ to be successful?

- **Professional Resume**

Complete a professional resume which includes your education, work experience, professional certifications, membership in professional organizations, community and volunteer work, scholarly writing or involvement in evidenced based practice or research, and teaching experience.

- Two (2) professional ability assessment letters addressing your nursing practice and experiences in healthcare.

Application Deadline

- **Applications are accepted for each upcoming semester. Deadline date for applications for RN-BSN fall semester are due by **July 15, 2019 (Priority)** and **August 1, 2019 (Final)**.**
- **Applications received after **August 1, 2019**, will be considered for the Spring 2020 semester start date.**
- It is the applicant's responsibility to assure that all application materials are included and postmarked by the deadline. It is recommended that you send your application by certified mail.
- Applicants are to submit all documents organized in a manila folder. Please do not submit applications in anything other than a manila folder.

Transfer Credits/Course Substitutions:

If you are planning to use any transfer credits to fulfill prerequisite or General Education requirements, you must meet with a College Counselor to determine if they will meet program requirements. Those general education and prerequisites include:

<i>HPR118</i>	<i>Intro to Nutrition</i>	<i>2 credits</i>
<i>ENG121</i>	<i>English Composition</i>	<i>3 credits</i>
<i>Social or behavioral science elective</i>		<i>3 credits</i>
<i>BIO 111</i>	<i>General College Biology with Lab</i>	<i>5 credits</i>
<i>BIO201</i>	<i>Anatomy & Physiology I with Lab</i>	<i>4 credits</i>

<i>BIO202</i>	<i>Anatomy & Physiology II with Lab</i>	<i>4 credits</i>
<i>BIO204</i>	<i>Microbiology</i>	<i>4 credits</i>
<i>PSY235</i>	<i>Human Growth & Development</i>	<i>3 credits</i>
<i>ENG 122</i>	<i>English Composition II</i>	<i>3 credits</i>
<i>MAT 135</i>	<i>Introduction to Statistics</i>	<i>3 credits</i>
<i>BIO 216</i>	<i>Pathophysiology</i>	<i>4 credits</i>
Advised Electives		3 credits
History Elective		3 credits

Where to mail your application:

All admissions applications and supporting documents should be sent to:

Colorado Mountain College
RN- BSN Admissions – Vicky Valentine
3000 CR 114
Glenwood Springs, CO
81601

Confirmation of receipt of application materials is emailed to applicants at the email address listed on the CMC application after the CMC RN- BSN Application deadline date and it comes after the deadline date of the semester you are applying for.

Medical Forms, Drug Testing, FBI Fingerprinting and Background Checks

Conditionally Accepted students will be required to obtain and pass a criminal background investigation, FBI fingerprinting, and drug screening (Approx. cost to you is \$150.00) through CastleBranch. You will receive instructions for completing these screenings in your conditional acceptance letter. Specific immunizations are required by our clinical facilities. More information about these will be forthcoming.

Program Cost

Tuition cost for nursing upper division nursing courses is a higher differential cost per credit. Textbooks travel or other computer expenses are additional cost to the student. Financial Aid is available for the nursing program. Students who would like more information about Financial Aid qualifications should contact the Financial Aid Office at CMC. Students seeking financial aid may be required to complete additional federal forms to apply for financial aid.

Below are the rates per credit, based on the 2019-20 Academic year:

Nursing BSN*

In District	\$120.00
In State	\$220.00
Service Area (new)	\$210.00
Out of State	\$493.00

* Rates are subject to change

College Counselors listed below are available as need to discuss financial aid or transcript evaluations.

CMC Financial Aid Specialists

(Scholarships, FAFSA, Grants, etc)

Location	Specialist	Phone Number
Roaring Fork Campus (Spring Valley, Glenwood & Carbondale)	Rena Scott	970-947-8191
Summit Campus (Breckenridge & Dillon)	Stephanie Beste	970-989-1336

Free Application for Federal Student Aid website: www.fafsa.ed.gov

Colorado Mountain College Counselors by Location

Location	Counselor	Phone Number
Aspen Campus	Jennifer Cantway	970-236-0424
Edwards Campus	Larry Dutmer	970-569-2915
Leadville Campus	Acacia Fike-Nelson	719-486-4237
Roaring Fork Campus		
Glenwood Center	Andrea Caruso	970-947-8480
Spring Valley Campus	Lisa Runck	970-947-8221
	Jen Brennan	970-947-8275
Carbondale Campus	Debra Arnold	970-963-2172
Steamboat Campus		
	Ed Bouchard	970-870-4457
	Chris Harnden	970-870-4455
Summit Campus		
Breckenridge	Jean Kramlich	970-989-1319
Dillon	Jenn Besser	970-468-5989
West Garfield		
Rifle Campus	Jenny Boone	970-625-6928



Colorado Mountain College RN-BSN

Program Curriculum Plan

<p>General Education Requirements</p> <p>BIO 111 – General Biology with Lab (5) HPR 118 – Intro to Nutrition (2) ENG 121 – English Composition I (3) BIO 201 – Human Anatomy & Physiology I (4) BIO 202 – Human Anatomy & Physiology II (4) BIO 204 – Microbiology (4) PSY 235 – Human Growth & Development (3) Soc or Behavioral Science Elective (3)</p>	<p>BSN General Ed</p> <p>BIO 216- Human Pathophysiology (4) MAT 135 – Introduction to Statistics (3) ENG 122 – English Composition II (3) Advised Electives: (3) History Elective: (3)</p>
<p>Nursing major courses* for RN-BSN</p>	
<p>NUR 310 - Dimensions of Professional Nursing Practice & transition (3) NUR 320 – Nursing Ethics and Legalities of Healthcare (3) NUR 330-Advanced Health Assessment(3) NUR 350-Advanced Gerontology (3) NUR 370 - Community & Public Health Nursing (5) NUR 380- Healthcare Finance & Economics (3)</p> <p>(20 Credits)</p>	<p>NUR 430 -Nurse Researcher & Evidence-based Scholarly Practice (3) NUR 440 – Information Management, Healthcare Systems and Processes: Safety, Quality and Sustainability (3) NUR 460- Leadership: Professional Role as Communicator, Collaborator and Change Agent(3) NUR 490– Senior Synthesis Project (5)</p> <p>(14 Credits)</p>
<p>Upper Division Nursing Elective</p>	
<p>NUR 415 -Alternative Healthcare (3) NUR 435 -Guided Research (3)</p>	

* Courses will be offered contingent upon enrollment numbers and faculty availability

Total Hours: 122

General Education: 28

These credits may have been competed during prior nursing education program. Credits award are subject to review by nursing and college.

Advised electives: 16

Prior Nursing Degree: 44

Block credit awarded for associate degree in lower division nursing courses

BSN Nursing Courses: 34

APPENDICES:

- A. CCCSNursingBackgroundCheck
- B. Application checklist
- C. Transcript Request and Coursework in Progress Report
- D. Employer work hours verification
- E. CMC General Application for Admission



Colorado Community College System Nursing Background Check Modification

The Colorado Community College System (“CCCS”) and the State Board for Community Colleges and Occupational Education authorize the nursing programs to conduct a background investigation of all student applicants. The clinical sites used in the nursing programs require background checks of all potential interns. The purpose is to maintain a safe and productive educational and clinical environment. New students who refuse to comply with the background investigation will not be allowed to enter a CCCS Nursing Program.

An Applicant will be disqualified from a CCCS nursing program based on the following guidelines:

- Any *violent* felony convictions of homicide. (No time limit)
- Crimes of violence (assault, sexual offenses, arson, kidnapping, any crime against an at-risk adult or juvenile, etc.) as defined in section 18-1.3-406 C.R.S. in the 10 years immediately preceding the submittal of application.
- Any offense involving unlawful sexual behavior in the 10 years immediately preceding the submittal of application.
- Any crime, the underlying basis of which has been found by the court on the record to include an act of domestic violence, as defined in section 18-6-800.3 C.R.S. in the 7 years immediately preceding the submittal of application.
- Any crime of child abuse, as defined in section 18-6-401 C.R.S. in the 7 years immediately preceding the submittal of application.
- Any crime related to the sale, possession, distribution or transfer of narcotics or controlled substances in the 7 years immediately preceding the submittal of application.
- Any felony theft crimes in the 7 years immediately preceding the submittal of application.
- Any misdemeanor theft crimes in the 5 years immediately preceding the submittal of application.
- Any offense of sexual assault on a client by a psychotherapist, as defined in section 18-3-405.5 C.R.S. in the 7 years immediately preceding the submittal of application.
- Crimes of moral turpitude (prostitution, public lewdness/exposure, etc.) in the 7 years immediately preceding the submittal of application.
- Registered Sex Offenders. (No time limit)
- Any offense in another state, the elements of which are substantially similar to the elements of any of the above offenses.
- More than one (1) D.U.I. in the 7 years immediately preceding the submittal of application. If the investigation reveals information that could be relevant to the application, the designated individual responsible for background checks may request additional information from the applicant. The offense shall be reviewed on a case by case basis.

Students who have successfully completed the terms of a deferred adjudication agreement will not be disqualified. If any applicant feels the criminal background check is inaccurate, they may appeal the decision and request a review with the specific community college applied at. It is the applicant’s burden to produce substantial evidence that proves the crimes charged are incorrect.

Semester Applying

for: _____ Fall 2019

_____ Spring 2020



CMC RN – BSN Program Application Checklist

Please select your preference
for program completion plan:

_____ Part time

_____ Full time

Applicant Name: _____ **Birth Date:** _____

Address: _____ **Phone:** _____

Em ail: _____ **Social Security number:** _____ - _____ - _____ **Student ID:** _____

- Please submit your application in a manila folder with this Check Sheet completed on top of the other documents inside the folder.
- Please initial items included in your application.
- Keep copies of all submitted materials and we recommend you send your application certified mail.
- Applicants should read the RN – BSN Nursing Application Packet thoroughly.

Please Initial:

_____ Apply online at <https://apply.coloradomtn.edu/Pages/createaccount.aspx?f=9206633c-1f5e-4512-bedf-d30f9d074e08&o=80be83d2-dcob-43af-a26c-31e4edcbf615&ga=2.43662053.1511720806.1557755562-592009173.1552052051>

_____ Would you like information about support services available for students with disabilities? **Yes** **No**

_____ Date official college transcripts were requested _____

_____ Cumulative GPA of 2.5 or higher.

_____ Copy of current American Heart Association BLS certification or enrollment registration for upcoming class.

_____ Copy of current unencumbered Colorado RN license

_____ A word processed essay answering each question indicated in this packet.

_____ A word processed resume highlighting relative work experience, volunteer experience, accomplishments, and activities that enhance your aspirations for a career in nursing.

_____ Two (2) professional reference letters in sealed envelopes.

_____ Transcript Request and Course Work in Progress Information Form

_____ Completed Work Experience Verification form if more than 3 years since receiving an associate degree in nursing (appendix D)

_____ I am computer literate. Please initial if accurate.

Your signature indicates that all the items you have initialed above are accurate and are included.

Signature: _____ Date: _____

Please send this check sheet with your application and supporting documents to:

Colorado Mountain College – Spring Valley
RN - BSN Nursing Program Admissions, Vicky Valentine
3000 CR 114, Glenwood Springs, CO 81601

Nursing Program Transcript Request and Coursework in Progress Information

All transcripts must be **official copies** sent directly to:
Colorado Mountain College Transcript office
802 Grand Avenue
Glenwood Springs, Co 81601

Student Name: _____

Any other names listed: _____

I. List all transcripts that have been requested: (Please print)

<u>Name of College or University</u>	<u>Date Requested</u>	<u>Student's Name on Transcript</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

II. Colorado Mountain College Transcript Request

_____ **Yes**, I have previous coursework from Colorado Mountain College. Please print a copy of my transcript for my application file.

_____ **No**, I do not have previous coursework from Colorado Mountain College.

III. Transcripts Previously Evaluated by Colorado Mountain College

<u>Name of College or University</u>	<u>Date Evaluated</u>	<u>Student's Name on Transcript</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

IV. Course Work In Progress

I am **currently** enrolled in the following courses:

<u>Name of Course</u>	<u>Name of College or University</u>	<u>Approx. Date of Completion*</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

***Remember to submit a final official transcript of completed courses that were "in progress."**

**** Use additional sheet if necessary to list any course work or transcript information.**

