

Colorado Mountain College Board of Trustees Meeting Schedule



FY2019-20

Month	Date	Day	Time		Location	Agenda Topics/Notes
July				No Meeting		
August*	27	Tues.	10:00 - 5:00	Annual Planning Retreat	Spring Valley	Annual Planning Retreat
	28	Wed.	6:00 - 8:00 8:30 - 9:30 9:30 - noon noon - 3:00	Board Dinner Local/Campus Meet & Greet Trustee Meeting Work Session (Capital Planning)	(hard hat tours)	Appoint members to CMC/Garfield County Library Condo Association (as needed)
September				No Meeting		
October	30	Wed.	9:00 - 10:00 10:00 - 1:00 1:00 - 3:00 3:00 - 4:00	Committee mtgs, as needed Work Session (Enrollment, Budget Preview/Planning) Trustee Meeting Local/Campus Meet & Greet	Leadville	Begin annual budget setting cycle, tuition setting discussions ACCT Leadership Congress (10/16-19, 2019)
November				No Meeting		
				Fall Employee Town Halls		
December*	10	Tues.	2:00 - 5:00	Committee meetings/ Work Session (Budget, Tuition)	Glenwood Center	Sign Conflict of Interest & Affirmation of Service Forms; Trustee Handbook updated; New Trustee Orientation (election year)
	^ 11	Wed.	6:00 - 8:30 8:30 - noon	Board Holiday Dinner Trustee Meeting	TBD Morgridge Commons	Receive Spring Sabbatical Reports [C.R.S. 23-5-123(2)(g)] Accept Q Financials (Last Q of prior FY) Accept Quarterly Financials (1 st Qtr. FY) Accept audit per C.R.S. 29-1-603 Certify mill levy (C.R.S. 23-71-402 & 39-5-128) prior to 12/15 Resolution and Appropriation of reserves Approval of new Associate's Degrees <u>Election year:</u> Certify election results Administer Oath of Office Elect BOT officers (C.R.S. 23-71-110 to 118)
January	29	Wed.	8:30 - 10:00 10:00 - noon noon - 3:00 3:00 - 4:00	Committee meetings, as needed Work Session (working lunch) Trustee Meeting Local/ Campus Meet & Greet	Edwards (by IVS if inclement weather)	Approve Tuition and fees for upcoming fiscal year (per C.R.S. 23-71-123) Locations for posting Notice of Meetings (C.R.S. 24-6-402(2)(c)) Accept Quarterly Financials (2 nd Qtr.) ACCT in Washington DC; RCCA DC Day
February				No Meeting		

*Two-day meetings

^Morgridge Commons/Central Services

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March^	18	Wed.	8:00 - 9:00 9:00 - noon noon - 4:00	Committee Meetings (as needed) Work Session (Capital Planning) Trustee Meeting (Exec Session, as needed)	Dillon (by IVS if inclement weather)	Capital and Preliminary Budget Preview Begin Presidential Evaluation Process Set Board Meeting Dates for upcoming FY(C.R.S. 23-71-123) Approve Sabbatical Requests for fall (C.R.S. 23-5-123(2)(f)) BOT charge to external auditors.
April				Trustee Budget Review 1-1s Spring Employee Town Halls		AGB Annual Conference (4/5 – 4/7) Budget “1-1s” with Trustees
May*	19 20	Tues. Wed.	2:00 - 5:00 6:00 8:00 - 9:00 9:00 - noon noon - 4:00	Work Session (as needed) Dinner with Foundation Board Local Campus/Meet/Greet Joint Boards Meeting Trustee Meeting (working lunch Exec Session)	Steamboat Springs	Set the BOT budget for the next fiscal year Receive fall sabbatical reports (C.R.S. 23-5-123(2)(f)) Accept Quarterly Financials (3 rd Qtr.) 1 st Budget Hearing (C.R.S. 22-44-101, et.seq) (set exact time for final hearing so public notices can be sent to all college district newspapers) (C.R.S. 22-44-101, et. seq) Faculty Promotions (information) Joint Boards and Foundation Board meeting Review Foundation MOU/Budget Executive Session: President’s Evaluation
June	24	Wed.	8:00 - 9:00 9:00 - noon noon - 3:00	Local Campus Meet & Greet Trustee Meeting Work Session (as needed)	Aspen	Final Budget Hearing. 1 st resolution to adopt budget; 2 nd resolution to appropriate the funds. Election Years – Resolution to hold an election

Key

Red = Trustee Meeting

Green = Annual Planning Retreat/Work Sessions Conferences

Purple = No Meeting Month

Phone/IVS/WebEx meetings scheduled as needed/necessary (IVS/WebEx will be available/reserved in winter months in case of inclement weather)

Note: Trustee meeting schedule seeks to accommodate travel time to each location, align with annual budget setting calendar, sync with other opportunities on campus or in the community, and factor in weather and daylight in winter months. Adjustments to be made, as needed. Please hold the entire day/days as indicated.