

**BOARD OF TRUSTEES
BOARD MEETING
May 14, 2012
8:00 a.m. – 4:45 p.m.
MINUTES**

I. Introductory Items

- A. The meeting was called to Order at 8:05 am
- B. Roll Call

Pat Chlouber
Mary Ellen Denomy
Kathy Goudy
Ken Brenner
Bob Taylor
Anne Freedman
Glenn Davis

All Trustees were present.

- C. Pledge of Allegiance

The Pledge of Allegiance was recited.

- D. Reading of Mission, Vision, and Values

Trustee Davis read the Mission, Vision, and Values.

II. Executive Session

ACTION: Trustee Goudy Moved to go into executive session for discussion of a personnel matter, under C.R.S. Section 24-6-402(4)(f), except that executive session cannot be held for discussion:

- of an employee, where the employee has requested discussion of the matter in open session;
- concerning any member of the Board or the appointment of any person to fill a Board position;
- of personnel policies that do not require the discussion of matters personal to particular employees.

To discuss the Presidential Evaluation

And to discuss the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a).

Regarding the proposed SourceGas Compressor Station

Trustee Denomy Seconded the Motion and it carried unanimously.

The Board exited executive session and the Board President Glenn Davis stated that: The time is now 10:12 am, and the executive session has been concluded. No formal action was taken in executive session. The participants in executive session were: Dr. Jensen, Glenn Davis, Anne Freedman, Mary Ellen Denomy, Ken Brenner, Pat Chlouber, Kathy Goudy, Bob Taylor, Glenn Chadwick and Debbie Novak. For the record, if any person who participated in the executive session believes that any substantial

discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

III. Action Items

- A. Discussion and/or action on proposed SourceGas Compressor Station at the Spring Valley Campus.

ACTION: Trustee Denomy Moved that the Board of Trustees does not recognize a valid lease between Colorado Mountain College and Source Gas for the compressor station site, Trustee Goudy Seconded the Motion and it carried unanimously.

ACTION: Trustee Goudy Moved to rescind and withdraw the delegated authorization to Source Gas to proceed with its pending PUD application to Garfield County for the Colorado Mountain College Spring Valley Campus; Trustee Freedman Seconded the Motion.

Trustee Brenner amended the motion to also communicate the withdrawal of said delegated authorization to SourceGas to proceed with its pending application to Garfield County; Trustee Goudy accepted the amendment and Trustee Freedman seconded the acceptance. The amended motion passed unanimously.

ACTION: Trustee Brenner Moved to retain separate legal counsel on the SourceGas Compressor Station issue, Trustee Taylor Seconded the Motion and it carried unanimously.

- B. Approve Presidential Contract

ACTION: Trustee Denomy Moved to renew the President's current contract until June, 2014; Trustee Chlouber Seconded the Motion and it carried 5-1.

Public Comment

Board President Davis requested a 5 minute cap per individual with a 30 minute total. There were many people that commented both for and against the lease with SourceGas, and for and against the alternate site.

IV. Introductory Items (Cont'd)

- E. Approval of Agenda and the Approval of the Minutes

ACTION: Trustee Chlouber Moved to Approve the Agenda and the Minutes with one change, (on page 6 under Trustee Comments item three, the name needs to be switched from Trustee Denomy to Trustee Goudy); Trustee Freedman Seconded the Motion and it carried unanimously.

Consent Agenda

- A. Accept Monitoring Report 4.10 (Board Awareness & Support) & 4.4 (Treatment of Faculty & Staff)
- B. Approve sabbatical Request for fall (per C.R.S. 23-5-123(2)(f))

Trustee Taylor is concerned with the Carver model and self-reporting without other input and feels the process is of no value. Board President Davis stated it is the practice within Board Policy. Trustees would encourage a change in process.

ACTION: Trustee Freedman Moved to Approve the Consent Agenda, Trustee Denomy Seconded the Motion and it carried unanimously.

V. Old Business

A. 1st Budget Hearing per (C.R.S. 22-44-101, *et seq.*)

CFO Linda English, Purchasing Director, Steve Boyd and Budget Manager, Mary Lehrman gave the first presentation of the draft budget. In June formal action will be taken on the 2012-13 budget. Any questions about the budget questions should be directed to Trustee Denomy.

Trustee Freedman stated that some of the future objectives seem cumbersome and ambitious. It would help if in the future can the board be shown where they are in the budget.

Trustee Brenner asked if the IT director would be able to give an update or have a conversation with one or more of the trustees. (maybe as part of the retreat) He wants to see aggressive next steps for IT on campuses and would like to know our strategy for IT.

B. Audit Firm and charter for Audit Committee

Trustees Brenner and Denomy were in attendance during the process to choose the new auditors along with a review of the College's purchasing processes. More money will be needed in the budget for auditing. Part of the reason this firm was chosen is they will be the smoothest transition for the financial team. Trustee Denomy brought forward an Audit Committee Charter and **requested an Action Item to approve it in June.**

C. ACTION ITEMS

1. Approve Budget for the Board for 2012-13

ACTION: Trustee Brenner Moved to Approve the 2012-13 Budget and for the Board moving the President's salary to the Board's budget and a contingency for legal counsel, Trustee Goudy Seconded the Motion and it did not carry.

ACTION: Trustee Chlouber Moved to Approve the Board of Trustees 2012-13 Budget as presented, Trustee Freedman Seconded the Motion.

Trustee Brenner requested to amend the Motion to have a proposed amount for a contingency for counsel added to the budget by June, Trustee Goudy Seconded the Motion for Amendment and the vote was 5-1 against the amendment.

We can add contingency money for legal counsel that could come to the board in June as we don't even have a sense as to what this will cost.

The original Motion carried unanimously.

2. Approve the concept of a Postsecondary and Workforce Readiness (PWR) High School Diploma Endorsement Criteria.

ACTION: Trustee Taylor Moved to Approve the concept of a Postsecondary and Workforce Readiness (PWR) High School Diploma Endorsement Criteria, Trustee Denomy Seconded the Motion.

Trustee Taylor added an Amendment adding the wording “with anticipated input and partnerships with local school districts”, Trustee Freedman Seconded the Motion for Amendment.

**The Amendment carried unanimously
The Amended Motion carried unanimously.**

3. Accept Quarterly Report

ACTION: Trustee Chlouber Moved to Accept the Quarterly Report, Trustee Denomy Seconded the Motion and it carried unanimously.

4. Supplemental Budget Appropriation

ACTION: Trustee Denomy Moved to Approve the Supplemental Budget Appropriation, Trustee Taylor Seconded the Motion and it carried 5-1.

Discussion ensued and Trustee Goudy finds it troubling to use tax money to benefit one town and Central Services. Trustee Freedman stated that the College has always taken money from the general fund to fund our buildings and we would not have any of the campus buildings if we hadn't. The project has already been approved so we either borrow the money or use the money we have. Dr. Jensen stated that the building will begin to pay for itself in 15 years and it will cost taxpayers more to borrow money. Trustee Brenner wants to see Facilities Master plan for future buildings etc.

5. Rifle Land Purchase

ACTION: Trustee Denomy Moved to Approve the Land Donation Agreement and give Matt Spencer the authority to sign the agreement, Trustee Freedman Seconded the Motion and it carried unanimously.

The next step is the final plat application so other land can be sold.

College Counsel Julie Hanson asked for guidance. We can do a boundary line adjustment prior to final plat that will make all pieces of property (the one we have and the ones we are purchasing) into one. Counsel is concerned about unknowns in the plat as of yet so her thought is to leave both options in the agreement; close at boundary adjustment or at final plat. Trustee Brenner would like to see final plat documents, but they are not yet created.

VI. President's Report

Dr. Jensen gave his report to the Board.
Graduation 2012

- Approximately 880 CMC Graduates
- Including GED, Career and Technical Certificates and Associate Degrees
- Thanks to Board members for being part of these wonderful ceremonies

- Two of the graduations for the first time were held in our own facilities:
 - Leadville
 - Edwards

Baccalaureate Programs

- Completion of first two semesters
- Over 500 students involved – head count
- 104 FTE
- Significant interest and growth
- Adding a second full time Sustainability Faculty
- Philanthropic interest is high

Sustainability in Action

- Goal of 15% renewal energy usage – at 12%
- Two solar farms
- Locations with geo-exchange and geo-thermal
- Windows and doors
- Insulation

Improve systems controls

New Continuous Improvement Teams

- Improve Internal Communication
- Improve Staff and Faculty Allocation

Upward Bound Grant

- Last week confirmed by Senator Bennett's Office
- 2.55 million dollars over 5 years
- U.S. Department of Education – Trio
- Aimed at improving H.S. graduation and preparation for college
- Mentoring and advising

Title Three Application

- Application to become eligible
- Approximately three million dollar grant
- Purpose of grant:
 - Tutoring
 - Advising
 - Student Support
 - Diagnostic testing
 - Developmental education

American Culinary Journal

- National Publication
- Featuring Kevin Clarke- Culinary Arts Faculty
- Two students:
 - Zachary Brace
 - Drew Davis

Business Officer Publication

- National Publication
- Zero Base Budgeting
- Featuring Linda English

Grand County

- Second meeting with four to five communities in Kremmling
- Continue to gather data
- Various community leaders, K-12 superintendent, two high school principals
- Community gather more information and is seeking letters of support
- Dr. Peter Perhac, Kathy Kiser Miller, Dr. Stan Jensen, answered questions – next step another meeting and eventually bringing this to BOT for direction

Noel Levitz

- State wide study of all colleges and universities
- CMC is projected to grow by 40% by year 2020
Higher Learning Commission
- Accreditation – Next visit scheduled for 2014
- Purpose general accreditation of CMC
- Seven year cycle
- AQIP – Academic Quality Improvement Process, method of CMC gains regional accreditation

City of Aspen

- City of Aspen declared July 18th 2012 to be CMC Day and Walter Isaacson Day
- In honor of Isaacson school for New Media
- July 18th Walter Isaacson will be with CMC for the entire day and evening
- Walter Isaacson will teach and lecture as CMC rolls out the New Media School Community Partnership
- As a college we focus on being First Choice in: Learning, Partnerships, and Leadership
 - One recent encouragement that we are achieving this ...
The first ever “David Deloplane Award for Community Partnership” – Present to Stan Jensen - at the Spring Chamber 2012 Premier Annual Awards Gala

The Today Show – NBC

- Matt Lauer
- Possible spot light on CMC this Summer
- Indicated interest in CMC:
 - Business Incubator
 - Isaacson School for New Media
 - Steamboat Springs building
 - Other

VII. Discussion/Direction/Informational item

- A. 4 Year Budget Model—Information requested on the budget for baccalaureate degrees. Linda English, Steve Boyd and Mary Lehrman gave a presentation on the College's 4 Year Budget Model.

VIII. Trustees Comments

Trustee Brenner commented on our not having a Public Comment item on the Agenda. How Public Comment is handled has varied with different Board Presidents. He also asked about a process to hire an attorney. Trustee Brenner and Board President Davis will pull this together and the interviews will be on Friday, May 18 from 8:00-10:00 am.

IX. New Business

- A. Agenda Items for June meeting
1. *Action:* Final Budget Hearing. Resolution to adopt the budget and one to appropriate the funds.
 2. *Action:* Accept Monitoring report 4.5 (Financial Planning & Budgeting)
- B. Action Items (cont'd)
1. Request for CMC to support the Yampa River Legacy/America's Great Outdoors committee. No action was taken.

2. Request to be one of the founding/voting members of the Northwest Colorado Broadband Coop. – Tabled.

The meeting was adjourned at 4:45 pm.

Dr. Anne Freedman



Board of Trustees Secretary

Respectfully Submitted,



**Debbie Novak
Recording Secretary**