

**Colorado Mountain College
BOARD OF TRUSTEES
BOARD MEETING
August 1, 2013
8:30 a.m. – 3:05 p.m.
Minutes**

Introductory Items

1. Call to Order
Board President Davis called the meeting to order at 8:35 a.m.
2. Roll Call
Board President Davis called Roll and Trustees present were:

Glenn Davis
Pat Chlouber
Mary Ellen Denomy
Charles Cunniffe
Bob Taylor
Ken Brenner
Kathy Goudy was late
3. Pledge of Allegiance
4. The Pledge of Allegiance was recited.
Approve Minutes

ACTION: Trustee Chlouber Moved to Approve the Minutes as written; Trustee Cunniffe Seconded the Motion and it carried unanimously.

5. Approve Agenda

ACTION: Trustee Cunniffe Moved to Approve the Agenda as written; Trustee Chlouber Seconded the Motion and it carried unanimously.

6. Public Comment
There was no public comment

ACTION: Trustee Denomy Moved to enter executive session

- A. for the purpose of seeking legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b)**
- B. For discussion of a personnel matter, under C.R.S. Section 24-6-402(4)(f), except that executive session cannot be held for discussion:**
 - of an employee, where the employee has requested discussion of the matter in open session;**

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- **concerning any member of the Board or the appointment of any person to fill a Board position;**
- **of personnel policies that do not require the discussion of matters personal to particular employees.**

We are going into executive session to receive legal advice on a particular matter and to discuss the Presidential Search

Trustee Cunniffe Seconded the Motion and it carried unanimously.

Once out of executive session, Board President Davis stated: The time is now 9:58 am, and the executive session has been concluded. No formal action was taken in executive session. The participants in executive session were: myself, Glenn Davis as the presiding officer, Pat Chlouber, Kathy Goudy, Ken Brenner, Bob Taylor, Charles Cunniffe, Mary Ellen Denomy, Dr. Dassance, Barbara Green, Glenn Chadwick and Debbie Novak. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Discussion ensued about what constitutes a conflict of interest under the present board policy. The Board discussed the need to consider a new code of conduct/conflict of interest policy and generally agreed the policy should closely mirror State Statute. Dr. Dassance agreed to bring forward a new policy for the Board to consider as soon as possible.

ACTION: Trustee Denomy Moved to enter executive session

A. For discussion of a personnel matter, under C.R.S. Section 24-6-402(4)(f), except that executive session cannot be held for discussion:

- **of an employee, where the employee has requested discussion of the matter in open session;**
- **concerning any member of the Board or the appointment of any person to fill a Board position;**
- **of personnel policies that do not require the discussion of matters personal to particular employees.**

We are going into executive session to discuss the Presidential Search

Trustee Goudy Seconded the Motion and it carried unanimously.

Once out of executive session, due to the 12:30 pm departure of Board President Davis, Board Secretary Chlouber stated: The time is now 1:55 pm, and the executive session has been concluded. No formal action was taken in executive session. The participants in executive session were: myself, Pat Chlouber as the secretary, Glenn Davis, Kathy Goudy, Ken Brenner, Bob Taylor, Charles Cunniffe, Mary Ellen Denomy, Dr. Dassance, Narcisa Palonia and Debbie Novak. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Old Business

Action Items

7. Appoint members to CMC/Garfield County Library Condo Assoc.

ACTION: Trustee Brenner Moved to Appoint Dr. Boyle and Pete Waller to the CMC/Garfield County Library Condo Association; Trustee Denomy Seconded the Motion and it carried unanimously.

8. Distribution Funding Conference Call

The Board conducted a conference call with Brenda Albright about a new distribution funding model.

ACTION: Trustee Brenner Moved to contract with Brenda Albright to develop a funding distribution model; Trustee Cunniffe Seconded the Motion and it carried 5-1.

Board members will be welcome to attend meetings when appropriate. Discussion ensued about the timing.

9. Degree and Certificate Approval

ACTION: Trustee Cunniffe Moved to Approve all listed degrees and certificates; Trustee Taylor Seconded the Motion and it carried unanimously.

Trustee Brenner would like more detail about programs and the College's program review process. Dr. Dassance said the Board should have a presentation about the program review process and have an annual report on programs that have been reviewed that year. Trustee Cunniffe feels this would be good practice for the future.

Trustee Goudy asked to have a list on what programs are offered at which campuses.

Discussion/Direction/Informational Items

10. Preliminary June Financial Reports

Linda English presented preliminary June Financial Reports to the Board.

President's Report

Dr. Dassance reviewed his report that was included in the agenda packet. Board members agreed the Affirmation of Service is a good idea and Dr. Dassance agreed to bring it forward as an action item at the next Board meeting.

There was concern about listing clients on the prepared Conflict of Interest statement. Dr. Dassance stated the Board should approve their new code of conduct policy before going forward with the disclosure statement.

Trustee Comments

Trustee Taylor suggested that Trustee Brenner to say a few words in the beginning of the

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strategic planning symposium on Sept. 20 since he has been so involved with the strategic planning process.

Trustee Taylor asked about the change in roles after the election. Staff will put together a draft list of Board committees.

Trustees would like to see pocket information brochure produced again.

New Business

11. Items for September Board Meeting
 - Preliminary Report on Fall Term Enrollment
 - Annual Grants Report
 - Conflict of Interest Policy
 - Affirmation of Service

The meeting was adjourned at 3:05.

Pat Chlouber



Board of Trustees Secretary

Respectfully Submitted,



**Debbie Novak
Recording Secretary**