

**Colorado Mountain College  
BOARD OF TRUSTEES  
BOARD MEETING  
January 28, 2013  
9:00 a.m. – 3:51 a.m.  
Minutes**

**I. Introductory Items**

A. Board President Davis called the meeting to order at 9:10 am.

B. Board President called roll.

Glenn Davis  
Kathy Goudy  
Ken Brenner  
Pat Chlouber  
Bob Taylor

Mary Ellen Denomy had an excused absence.

C. Pledge of Allegiance

The Pledge of Allegiance was recited.

D. Reading of Mission, Vision, and Values

Board President Davis read the Mission, Vision and Values.

E. Public Comment

Several members of the public had comments for the Board.

Four students from AJUA spoke about justice for immigrants and would like to see CMC approve in-state tuition for undocumented students that meet certain criteria. There are other colleges that have supported ASSET; a bill in the Colorado legislature this session. Due to the Open Meetings law, the Board could not take a position on the ASSET bill. The students asked if ASSET does not pass would CMC to commit the above tuition. The Board will need to discuss this at another time. This group is student lead.

**II. Consent Agenda**

A. Approval of Agenda

There will need to be some adjustments; interviews will begin at 1:00 pm.

**ACTION: Trustee Goudy Moved to Approve the Agenda; Trustee Chlouber Seconded the Motion and it carried unanimously.**

B. Approval of Minutes

**ACTION: Trustee Chlouber Moved to Approve the Minutes as written; Trustee Goudy Seconded the Motion and it carried unanimously**

C. Location for posting Notice of meetings (per C.R.S. 24-6-402(2)(c))

**ACTION: Trustee Goudy Moved to Approve the posting locations for the Notice of Meetings; Trustee Chlouber Seconded the Motion and it carried unanimously**

The Board requested copies of the agenda be available at the meetings.

**III. Old Business****A. ACTION ITEMS****1. 2012-2014 Strategic Plan Approval**

Three sets of comments were added into the plan and Trustee Brenner feels this document is ready for adoption. Trustee Chlouber appreciated the minutes from the task force as it gave her information on what the task force was working on. Trustee Brenner spoke to the timeline. Trustee Chlouber posed the question about how often the Board is going to change the plan as there will be new trustees in November and possibly every two years thereafter. The College is developing a three year plan although the Board might want to change some of the sub goals.

**ACTION: Trustee Brenner Moved the Approve the Strategic Plan from 2013-2014; Trustee Goudy Seconded the Motion and it carried unanimously.**

**2. Board Charge to external Auditors**

**ACTION: Trustee Goudy Moved to approve the recommended Charge to External Auditors by the staff; Trustee Taylor Seconded the Motion and it carried unanimously.**

**3. Accept 2<sup>nd</sup> Quarter financials**

**ACTION: Trustee Brenner Moved to accept the 2<sup>nd</sup> Quarter Financials; Trustee Goudy Seconded the Motion and it carried unanimously.**

**4. Approve Tuition for upcoming fiscal year (per C.R.S. 23-71-123)**

CFO Linda English stated that Colorado Mountain College wants to honor the initiative to keep access for students affordable. Colorado Mountain College remains the best value for higher education in Colorado.

**ACTION: Trustee Brenner Moved to Approve the recommended tuition rate for 2013-2014; Trustee Goudy Seconded the Motion and it carried unanimously.**

**5. Approve Fees for upcoming fiscal year (per C.R.S. 23-71-123)**

Staff is requesting two fees, one for the chef's program the other is an Accuplacer testing fee. The testing fee helps cover administration of the tests. Many colleges charge a fee for this particular test. Faculty weighed in on this recommendation and very strongly asked we adopt the testing fee.

**ACTION: Trustee Taylor Moved to Approve the recommended Fees for 2013-2014; Trustee Goudy Seconded the Motion and it carried unanimously.**

Trustee Brenner updated the Board on highlights of the budgeting process for 2013-14. Dr. Boyle spoke to the Audit responses from the College. There are positions required to answer these questions. The positions do not need board approval, but staff is working hand in hand with the financial task force in the recommendations. Discussion ensued about the audit report, the urgency to make changes and that the reports take the place of management decisions. There was discussion about hiring inside counsel. The difference between Beattie Chadwick and inside legal counsel is the latter would work on day to day operations- (i.e .contracts, risk management, etc.) Many things don't need to rise to the level of our contracted counsel. Staff feels the College needs a better process. With the exception of the Internal Auditor, management recommended the positions in order to have better processes. Trustee Taylor would like to see legal signatures on every contract. And feels counsel should report to the trustees. Glenn Chadwick stated that maybe board members,

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management and counsel should work together to see the best way to serve the college. (Trustees Davis, Taylor and Dr. Boyle)

6. Approval of WUE membership

**ACTION: Trustee Brenner Moved to Approve the WUE Membership; Trustee Chlouber Seconded the Motion and it carried unanimously.**

7. Financial Aid Process policy

**ACTION: Trustee Goudy Moved to Approve the Financial Aid Process Policy; Trustee Taylor Seconded the Motion and it carried unanimously.**

Trustee Chlouber was out of the room for this vote.

There was a suggestion to add this to the Board Policy manual and add the CCHE guidance to the Administrative Policy and Procedure Manual during the Policy and Procedure revamp .

8. Sprint Lease Amendment

**ACTION: Trustee Taylor Moved to Approve the Sprint Lease Amendment; Trustee Goudy Seconded the Motion and it carried unanimously.**

Counsel spoke to SullivanGreen about some concerns the Board had about the lease. Their response was sent in an attorney/client correspondence. Trustee Brenner asked if this new structure is in the way of any future structure plans. Sometime in the future there may be conflicts with other buildings. Trustee Davis commented on connecting the strategic plan with the facilities master plan; his having the impression the two are not attached. The facilities master planning cycle is now in sync with the strategic planning cycle.

9. Resolution Declaring Vacancy in Board Member District 1

**ACTION: Trustee Brenner Moved to Approve the Resolution Declaring a Vacancy in Board Member District 1; Trustee Goudy Seconded the Motion and it carried unanimously.**

There will be a legal publication announcing the vacancy with a request for applications. Feb. 15, 2013 will be the application deadline with March 5, 2013 as the date for the appointment. The Board would like former Trustee Freedman to attend a future meeting so the Board can honor her and show their appreciation for the many years of service more appropriately.

**Action Item: legal counsel Julie Hanson to send the trustees a documentation of the process for appointing a new trustee.**

10. Election for Secretary of the Board

**ACTION: Trustee Goudy Nominated Trustee Chlouber for Secretary. Trustee Chlouber accepted the nomination and was voted into office unanimously.**

11. Presidential Search

Board President Davis said we may be well served by taking some time to decide what it is the Board is looking for, including what type of model. He is hoping for a list so as to know what to ask search firms. Discussion ensued about Board roles and responsibilities vs. the college president's duties. Trustee Taylor wants a more internal president. A search firm will help vet the questions the Board has. The College will need to be very clear about time spent on each portion of the position. The question of a terminal degree was posed and the Board felt the greater priority will be experience.

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The board said they would like a Foundation Board member as part of the process in an advisory capacity.

#### Interviews

Lin Stickler

Dr. Michaelis

Dr. Dassance

The Board conducted three twenty minute interviews.

## IV. Trustees Comments

Trustee Brenner stated the XGames advertising was outstanding and having students participate in producing the commercial made it even better.

## V. Discussion/Direction/Informational Items

### A. Library Condominium agreement

Julie Hanson explained the condominium agreement that will need to be signed between the library district and CMC including restrictions on units, covenants, allocations of interests (pro-rata per square foot) all which will be included in the declaration. Once construction is completed an association will be formed. The library is paying for the plaza and will find someone to manage the plaza. The chamber is interested in talking about plaza management. The agreement will be governed by the Board's real estate policy. Julie was asked to run the condominium agreement by SullivanGreen. Board President Davis stated that condominiumization should be added to the real estate policy and that he is willing to be a resource on this.

There will be an HOA board which will include a facilities person from each entity and one community person. Board President Davis asked to be included in this process.

### B. Strategic Planning Facilitator

The College has received proposals and the group will be setting meeting times with Steve Boyd after this meeting. Board President Davis asked the selection committee to bring recommendations to the Board. There should be an allowance for other trustees to be part of interviews if they want to do so.

### C. Broadband

One hundred million dollars was granted to Colorado through the stimulus bill to help fund fiber optics in the more rural areas of Colorado. Most of the money went to the front range where service is redundant, and after pressure from NTIA, thirty million dollars was held back until some investigation was done.

Trustee Brenner would like the group going to Washington to ask our legislators to redeploy the funds to help western Colorado build the telecommunications infrastructure it needs.

Trustee Chlouber said we should take a positive message . (i.e. 3 projects-US Forest project, Broadband, National Science Foundation ).

**ACTION Goudy Moved that this area falls within the prevue of our CMC mission to ask congressional delegations to direct the NTIA funds to the CMC District; Trustee Chlouber seconded the Motion and it carried unanimously.**

## VI. Executive Session

**ACTION: Trustee Goudy Moved to enter executive session:**

**For the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, under C.R.S. Section 24-6-402(4)(e).**

*The issue to be discussed is the sale of 831 Grand Ave., Glenwood Springs building.*

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**Trustee Chlouber Seconded the Motion and it carried unanimously.**

Once the Board exited executive session Board President Davis stated: The time is now 3:50 pm, and the executive session has been concluded. No formal action was taken in executive session. The participants in executive session were: myself, Glenn Davis as the presiding officer, Pat Chlouber, Kathy Goudy, Ken Brenner, Bob Taylor, Julie Hanson, Glenn Chadwick, Steve Boyd, Jill Boyle, Linda English, Matt Spencer, Glenn Chadwick, Brad Tyndall, Pete Waller, and Debbie Novak.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

**VI. New Business**

**A. Agenda Items for the next Board Meeting**

- a. *Action:* Set Board Meeting Dates for upcoming fiscal year. (per C.R.S. 23-71-123) (April) (change so meetings are not around holidays.)
- b. Next meeting....1.1 M from over/under money that has not been approved for spending.
- c. Support for AJUA issues. (John Giardino to attend- Status and timeline)
- d. 802 Grand development.

The meeting was adjourned at 3:51 pm.

**Pat Chlouber**



**Respectfully Submitted,**



**Board of Trustees Secretary**

**Debbie Novak  
Recording Secretary**