

Colorado Mountain College
BOARD OF TRUSTEES
BOARD MEETING
April 17, 2013

MINUTES

Introductory Items

1. Call to Order

Board President Glenn Davis called the meeting to order at 9:04 am.

2. Roll Call

Board President Glenn Davis called Roll.

Charles Cunniffe-via IVS in Aspen
Bob Taylor
Pat Chlouber-via telephone
Kathy Goudy
Ken Brenner
Mary Ellen Denomy

All Trustees were present.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Reading of Mission, Vision, and Values

Board President Davis read the Mission, Vision, and Values.

5. Approve Minutes

ACTION: Trustee Taylor Moved to Approve the March 11 Minutes as written; Trustee Denomy Seconded the Motion and it carried unanimously.

ACTION: Trustee Taylor Moved to Approve the March 25 Minutes as written; Trustee Denomy Seconded the Motion and it carried unanimously.

6. Public Comment

There was no public comment.

Old Business

7. Resolution Authorizing the Commencement of the Presidential Search

Discussion ensued about when to use resolutions and when an action is sufficient. College counsel Glenn Chadwick stated that sometimes we need a piece of paper to hand to an entity (i.e. for an election or purchase of land); otherwise a resolution may have more detail then there would be in a motion in the minutes. Some Trustees would rather have the resolutions for that reason. Most are more comfortable with having resolutions.

ACTION: Trustee Denomy Moved to Approve the Resolution Authorizing the Commencement of

the Presidential Search; Trustee Cunniffe Seconded the Motion and it carried unanimously.

8. Presidential Search Schedule

Some of the dates may change due to elements of the search. Discussion ensued about making it shorter and interview during the summer. There is a concern that faculty won't be on contract. No action was taken. **Dr. Dassance has a sense of what the Board wants and will adjust the schedule accordingly.**

9. Search Service Options

Dr. Dassance discussed the options from search firms and which services the college can do on its own.

10. Review and Revision of CMC Administrative Procedures and Selected Handbooks

Trustee Taylor gave an overview of the revision of the Board Policy Manual, procedures and alignment of both. Dr. Dassance spoke about reviewing the procedures, moving some of the policies to the Board's Policy manual while updating old policies along with setting up a rolling review of policies.

ACTION: Trustee Taylor Moved to Approve the Review and Revision of CMC Administrative Procedures and Selected Handbooks; Trustee Brenner Seconded the Motion and it carried unanimously.

11/12. Domestic Partnership Tuition Waiver and Domestic Partnership Health Insurance

CEBT opted to follow the state civil union guidelines and ours would then be in alignment.

ACTION: Trustee Taylor Moved to Approve the Domestic Partnership Tuition Waiver and the Domestic Partnership Health Insurance Benefit to be effective July 1, 2013 using the same guidelines as the State of Colorado; Trustee Denomy Seconded the Motion and it carried unanimously.

Kathy Goudy was not in attendance for this vote.

13. Board Meeting Schedule for 2013-14

The Board will try to adhere to this schedule rather than changing dates as long as we have a quorum.

ACTION: Trustee Denomy Moved to Approve the Board Meeting Schedule for 2013-14; Trustee Taylor Seconded the Motion and it carried unanimously.

Kathy Goudy was not in attendance for this vote.

14. Board of Trustees budget for 2013-14

ACTION: Trustee Denomy Moved to Approve the Board Budget for 2013-14; Trustee Chlouber Seconded the Motion and it carried unanimously.

Kathy Goudy was not in attendance for this vote.

15. Accept Quarterly Financial Statements

ACTION: Trustee Denomy Moved to Accept the Quarterly Financial Statements; Trustee Chlouber Seconded the Motion and it carried unanimously.

Kathy Goudy was not in attendance for this vote.

Trustees would like to see an analysis as to how many new students we gained from the veterans' discount.

Discussion/Direction/Informational Items

16. Budget Overview

Linda English presented an overview of the 2013-14 Budget. There are some assumptions in this budget, but administration would like board guidance on those assumptions now. The Board said they agreed with the following assumptions:

3% raise for employees

Covering the 6.5% increase in health insurance costs

Flat budgets across the board

No new money for positions – the college will use existing budget dollars

Use reserves to cover one-time expenditures –If tax revenues are more than we project, the extra would go back into reserves

17. Revision to Board Policy Manual

Trustee Taylor explained there is a first draft version of the manual in the packet; he is asking trustees to review the manual and the Board will review it again in May. The negative connotation of the Carver Model has been eliminated. The committee decided to keep the current alignment model and it needs to find its way into the policy.

18. 8th and Cooper Development

Per Board policy, this is the first presentation of this item to the Board. The agreement includes statutory requirements and how the library and CMC will work together. Counsel will have experts in condominium declarations review the documents to make sure everything that needs to be in the documents are there. Trustee Brenner would like to see some type of structure in a cover page.

19. Faculty Promotions

Dr. Sunny Schmidt presented the faculty promotions to the Board.

20. Broadband Expansion

Trustee Brenner spoke about working on a bill concerning broadband in rural areas. The Board generally agreed with the intent of endorsing broadband access to rural areas in Colorado.

President's Report

Dr. Dassance gave the Board a brief update. Among other things, he updated the Board on the ASSET bill and on the status of a lease agreement with the city of Glenwood Springs on the "air space" needed for construction of the bridge between 802 Grand and Cooper Commons. (President's report on file in the President's office).

Executive Session**ACTION: Trustee Denomy Moved to enter into Executive Session**

For a conference with the College attorney, for the purpose of receiving legal advice on specific legal questions, under C.R.S. Section 24-6-402(4)(b); the mere presence or participation of any attorney at an executive session is not sufficient to satisfy the requirements of this subsection.

Trustee Chlouber Seconded the Motion and it carried unanimously.

After exiting the executive session, Board President Davis stated: The time is now 1:11 pm, and the executive session has been concluded. No formal action was taken in executive session. The participants in executive session were: myself, Glenn Davis as the presiding officer, Pat Chlouber, Kathy Goudy, Ken Brenner, Bob Taylor, Mary Ellen Denomy, Charles Cunniffe, Dr. Dassance, Glenn Chadwick, and Debbie Novak.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

No concerns were expressed.

ACTION: Trustee Goudy Moved to enter executive session:

To determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators under C.R.S. Section 24-6-402(4)(e);

The discussion will be about the SourceGas litigation.

Trustee Denomy Seconded the motion and it carried unanimously.

After exiting the executive session, Board President Davis stated: The time is now 1:53 pm, and the executive session has been concluded. No formal action was taken in executive session. The participants in executive session were: myself, Glenn Davis as the presiding officer, Pat Chlouber, Kathy Goudy, Ken Brenner, Bob Taylor, Mary Ellen Denomy, Charles Cunniffe, Dr. Dassance, and Debbie Novak.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

No concerns were expressed.

New Business

21. Agenda Items for May Board Meeting

- A. **Consent Agenda:** Receive fall sabbatical reports (per C.R.S. 23-5-123(2)(f)).
- B. **Discussion:** 1stBudget Hearing per (C.R.S. 22-44-101,et.seq.) (set exact time for the final hearing so public notices can be sent to all college district newspapers.) (per C.R.S. 22-44-101, et.seq)
- C. **Action:** Accept Quarterly Financials
- D. **Action:** Board Policy Manual
- E. **Action:** Selection of Executive Search Service
- F. **Action:** Approval of Presidential Profile
- G. Strategic Planning workshop
- H. Report on Enrollment

The meeting was adjourned at 1:57 pm.

First Choice in Learning
Pat Chlouber

First Choice in Partnerships

First Choice in Leadership
Respectfully Submitted,



Board of Trustees Secretary



Debbie Novak
Recording Secretary