

Location: Central Services, Glenwood Springs, CO

Introductory Items

1. Call to Order

Board President Davis called the meeting to order at 10:06 am

2. Roll Call

Board President Davis called roll.

Pat Chlouber

Glenn Davis

Charles Cunniffe

Bob Taylor

Kathy Goudy

Ken Brenner

Mary Ellen Denomy has an excused absence, but attended at 1:30 pm.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Reading of Mission, Vision, and Values

Board President Davis read the Mission, Vision a

5. Approve Minutes

ACTION: Trustee Chlouber Moved to Approve the Minutes as written; Trustee Goudy Seconded the Motion and it carried unanimously.

6. Approval of Agenda

ACTION: Trustee Cunniffe Moved to Approve the Agenda as written; Trustee Taylor Seconded the Motion and it carried unanimously.

7. Public Comment

There was no public comment.

Trustee Goudy would like the college to change the locked elevator procedure at Central Services.

Action Item: Staff will work on entry into the Central Services building.

Announcement

8. Partnership with University of Denver

Dr. Tyndall introduced Walter LaMendola from University of Denver to announce the partnership between Colorado Mountain College and the University of Denver offering a Master's Degree in Social Work at CMC.

Legislative Year End Report

9. Legislative Year End Report

John Giardino gave an update on the 2013 legislative session. Trustee Taylor mentioned SB-213 which reorganizes funding for school districts. It passed although contentious. In order for this to go into effect there will need to be a tax increase which will need to be voted on by Colorado voters.

Old Business

ACTION ITEMS

10. Selection of Executive Search Service

ACTION: Trustee Brenner Moved to hire ACCT as the presidential search firm specifically requesting Narcisa Polonio to lead the team and direct staff to negotiate price and services needed from the firm; Trustee Cunniffe Seconded the Motion and it carried unanimously.

Action Item: contact some of the other firms that were interested but did not submit an RFP to find out why they did not submit.

11. Approval of Presidential Profile

ACTION: Trustee Cunniffe Moved to table Approval of the Presidential Profile until May 14 immediately following lunch tomorrow ; Trustee Goudy Seconded the Motion and it carried unanimously.

Trustee Chlouber would like to discuss the required qualifications tomorrow.

12. Board Policy Manual

This is the first step in implementing a new policy manual; this is a work in progress and the task force is hoping to have a new iteration by the end of the year. Trustee Brenner asked about process to get trustee ideas to the task force. Trustees can feed information to Trustees Taylor, Davis, or Goudy.

ACTION: Trustee Taylor Moved to Approve the revised Board Policy Manual with the addition of placing the Alignment Model in an appendix and referenced in section 3.3, and with the understanding that a more comprehensive review of the policy manual will be considered at a later time; Trustee Cunniffe Seconded the Motion and it carried unanimously.

13. Federal Mineral Lease District Grant Acceptance

ACTION: Trustee Brenner Moved to Accept the Federal Mineral Lease District Grant; Trustee Goudy Seconded the Motion and it carried unanimously.

14. Supplemental Appropriation for Residence Hall Bond

ACTION: Trustee Brenner Moved to Approve the Supplemental Appropriation for the Residence Hall Bond; Trustee Goudy Seconded the Motion and it carried unanimously.

ACTION: Trustee Goudy Moved to Approve the Supplemental Spending Resolution for the Residence Hall Bond; Trustee Cunniffe Seconded unanimously.

15. Supplemental Year End Budget Appropriation

ACTION: Trustee Brenner Moved to Approve the Supplemental Year End Budget Appropriation ; Trustee Cunniffe Seconded the Motion and it carried unanimously.

ACTION: Trustee Taylor Moved to Approve the Supplemental Year End Spending Resolution; Trustee Chlouber Seconded the Motion and it carried unanimously.

Discussion/Direction/Informational Items16. 1stBudget Hearing per (C.R.S. 22-44-101,et.seq.)

Linda English presented the first budget hearing of the 2013-14 Budget to the Board. There will be more in-depth financial discussions at the workshop tomorrow.

17. Enrollment Report

Dr. Dassance gave a presentation about future enrollment goals and optimal enrollment. Discussion ensued about "optimal" both in enrollment and other issues. The Board agreed with administration exploring the possibility of recruiting 50-75 international students. Administration will move forward with strategies to strengthen the recruitment/marketing program.

18. 8th and Cooper Development (2nd reading)

Glenn Chadwick presented the 2nd reading of the 8th and Cooper Development documents per Board policy. Discussion ensued about the make-up of the Association Board, ownership of the building, and right of first refusal if any portion of the building is sold.

Action Item: Glenn Chadwick will bring issues back to attorneys for additional work on the document.

19. Board Requirements Related to the Higher Learning Commission Accreditation

Dr. Dassance gave an overview of the criteria for accreditation that is relative to the governing board of the College. Trustees would like to see these criteria addressed in the Board Policy Manual

20. Outline of New CMC Board of Trustees Policy Manual

We will be extracting policy from our Administrative Policies & Procedures manual and the Curriculum & Instruction manual and put them into the Board Policy Manual. This outline is a place to put the policies, after which the governance task force will review them.

President's Report

Interim President Dassance updated the Board on the following topics:

- Graduation
- Alumni Hall of Fame
- Advertising Campaign
- Bridge to Cooper Commons
- Meeting with Aims Community College Trustees
- ASSET Bill
- Gap Analysis
- Academic and Student Affairs In-Service
- Latino Scholars
- New Baccalaureate Programs
- Western Undergraduate Exchange Program

Trustee Comments

Trustee Taylor stated that he has been seeing great ads/news coverage lately and wanted to congratulate the Public Information Office and m\Marketing. Trustee Denomy would like to be the second Trustee on the presidential screening committee. Trustee Brenner stated he is working with the Steamboat Springs community with strategic planning meetings.

New Business

Items for June Meeting:

- Baccalaureate Degrees (one action item per degree)
- Final Budget Hearing per (C.R.S. 22-44-101,et.seq.)
- Adoption of the Budget
- Appropriation of Funds
- Joint Trustee/Foundation Board Meeting
- College Priorities for June-December, 2013
- Contract Approval Process
- 8th and Cooper Development

The meeting was adjourned at 3:50 pm.

Pat Chlouber



Board of Trustees Secretary

Respectfully Submitted,



**Debbie Novak
Recording Secretary**

Colorado Mountain College
BOARD OF TRUSTEES
BOARD RETREAT
May 14, 2013
9:00 a.m. – 5:00 pm
Minutes

Call to Order

The meeting was called to order at 9:12 am.

ACTION: Trustee Denomy Moved to enter executive session for:

Conferences with an attorney for purposes of receiving legal advice on specific legal questions, provided that the mere presence or participation of an attorney at an executive session is not sufficient to satisfy the requirements of this section.

To discuss the SourceGas litigation

Trustee Chlouber seconded the motion and it carried unanimously.

Once the Board exited executive session Board President Davis stated: The time is now 10:22 am, and the executive session has been concluded. No formal action was taken in executive session. The participants in executive session were: myself, Glenn Davis as the presiding officer, Pat Chlouber, Kathy Goudy, Ken Brenner, Bob Taylor, Charles Cunniffe, Dr. Dassance, Mary Ellen Denomy, Glenn Chadwick, Barbara Greene and John Sullivan and Debbie Novak.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

General Discussion

Historical Financial Data

CFO Linda English presented historical data that had been requested by the Board at the last Board meeting.

ACTION: Trustee Denomy Moved to enter executive session for:

Conferences with an attorney for purposes of receiving legal advice on specific legal questions, provided that the mere presence or participation of an attorney at an executive session is not sufficient to satisfy the requirements of this section.

To discuss the SourceGas litigation

Trustee Goudy seconded the motion and it carried unanimously.

Once the Board exited executive session Board President Davis stated: The time is now 11:15 am, and the executive session has been concluded. No formal action was taken in executive session. The participants in executive session were: myself, Glenn Davis as the presiding officer, Pat Chlouber, Kathy Goudy, Ken Brenner, Bob

First Choice in Learning

First Choice in Partnerships

First Choice in Leadership

Taylor, Charles Cunniffe, Dr. Dassance, Mary Ellen Denomy, Glenn Chadwick, Barbara Greene and John Sullivan and Debbie Novak.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Historical financial data (cont'd.)

Cost per FTE is a concern. There is work being done on the sustainability of our budget and the College may hire a consultant to look at a funding distribution model. At some point there may be a need to do comparisons on salaries and job classifications. Dr. Dassance stated that if the distribution model is something the Board would like to consider, we might want to bring the consultant to the August Board meeting. The Board agreed to have the consultant available for the August meeting.

Approval of Presidential Profile

A discussion with Narcisa Polonio (ACCT Search Consultant) over the phone was conducted about search services and the Presidential Profile.

ACTION: Trustee Brenner Moved to Approve the Presidential profile with the understanding that additions will be made and the Board would review by e-mail; Trustee Goudy Seconded the Motion and it carried unanimously.

Presidential Screening Committee

The Board agrees with the screening committee presented with the addition of one or two individuals from west Garfield County and Glenn Davis as the second trustee.

Strategic Planning Workshop

Daniel Iacofano from MIG led a strategic planning workshop for the Board. Included in the presentation was the feedback from the community and staff meetings held in April.

Discussion about ideas for the mission of Colorado Mountain College was had.

MIG brought forward a proposed process Modification:

The proposal is to change the second work session to a Strategic Planning Symposium including the community, faculty, staff and the Board. The Board agreed to this approach. (Late September)

Lease for airspace for aerial walkway with the City

The City's preference is a lease rather than an easement. The Board directed staff to continue to seek a satisfactory agreement in this matter.