

**Colorado Mountain College  
BOARD OF TRUSTEES  
JOINT BOARDS MEETING  
June 17, 2013**

**Minutes**

**Introductory Items**

1. Call to Order

Board President Davis called the meeting to order at 9:06 am.

2. Roll Call

Glenn Davis

Ken Brenner

Pat Chlouber

Bob Taylor

Charles Cunniffe arrived at 9:30 am

Kathy Goudy had an excused absence

Mary Ellen Denomy had an excused absence

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Reading of Mission, Vision, and Values

Board President Davis recited the Mission, Vision and Values.

The Board will no longer recite the above at future meetings but will include them in the agenda.

5. Approve Minutes

**ACTION: Trustee Chlouber Moved to Approve the Minutes for May 13 and 14 as written; Trustee Taylor Seconded the Motion and it carried unanimously.**

6. Approve Agenda

**ACTION: Trustee Taylor Moved to Approve the Agenda as written; Trustee Chlouber Seconded the Motion and it carried unanimously.**

7. Public Comment

There was no public comment

**Old Business**

ACTION ITEMS

8. Final Budget Hearing per (C.R.S. 22-44-101,et.seq.)

CFO Linda English gave a final update on the 2013-14 Budget.

A. Adoption of the Budget

**ACTION: Trustee Chlouber Moved to Adopt the presented 2013-14 Budget including the "Expenditure of Technology Equipment" request of \$822,800; Trustee Taylor Seconded the Motion and it carried unanimously.**

B. Appropriation of the Budget

**ACTION: Trustee Brenner Moved to Approve the Resolution to appropriate the Funds for the 2013-14 Budget; Trustee Chlouber Seconded the Motion and it carried unanimously.**

Trustee Brenner asked if this year's process worked well. Board President Davis stated that trends over time information would be good to look at more often. Given having four new trustees going over the budget like we did was helpful, but would like to see it be a bit more streamlined next year. A more in-depth budget orientation for new trustees would be good practice. Trustee Taylor asked if a 2 year budget would save time. College Counsel Glenn Chadwick said statutes state there must be an annual budget per the school district budget law. The College could do a 2 year plan, but authorize the budget annually. The Business Office already does projections for more than one year. Oil and gas can have a big fluctuation. This could tie in to the fund distribution model discussion we will have in August. CFO Administration will consider where a two year budget cycle could make the budget process more efficient.

**Executive Session**

**ACTION: Trustee Brenner Moved to Move into executive session;**

**For discussion of a personnel matter, under C.R.S. Section 24-6-402(4)(f), except that executive session cannot be held for discussion:**

- **of an employee, where the employee has requested discussion of the matter in open session;**
- **concerning any member of the Board or the appointment of any person to fill a Board position;**
- **of personnel policies that do not require the discussion of matters personal to particular employees.**

*To discuss the Interim President's contract*

**Trustee Cunniffe Seconded the Motion and it carried unanimously.**

Once the Board exited executive session, the Board President stated:

The time is now 10:18 am, and the executive session has been concluded. No formal action was taken in executive session. The participants in executive session were: myself, Glenn Davis as the presiding officer, Pat Chlouber, Glenn Chadwick, Charles Cunniffe, Ken Brenner, Bob Taylor, Dr. Dassance and Debbie Novak.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

## **Old Business (cont'd.)**

### ACTION ITEMS (cont'd.)

#### 9. Overview of the Bachelor's Degrees

Dr. Tyndall presented an overview of the CMC Bachelor's Degrees.

#### 10. Four Year Degree Model/Assumptions

CFO Linda English updated the Board on the Four Year financial model.

#### 11. Approve moving forward with Accreditation of Bachelor of Applied Science Degree

Dr. Kuharski, and Mike Martin gave a presentation about the BAS degree.

**ACTION: Trustee Cunniffe Moved to Approve Moving Forward with the Accreditation of the Bachelor of Applied Science Degree; Trustee Chlouber Seconded the Motion.**

Trustee Brenner would support tabling all three of the bachelor's degrees indicating he felt the presentation should have come to the Board sooner. Discussion ensued about the implications of tabling this vote. Trustees Chlouber remembers previous presentations on these degrees in November and feels the staff has done their homework. Trustee Brenner would like more interaction about the work done in preparation for important decisions about degrees, etc.

**ACTION: Trustee Brenner Moved to Table the vote on all three degrees until August to allow absent trustees to vote and current trustees to questions staff; there was no second to this motion.**

**The Trustees voted on the Motion to move forward with the BAS Degree and it carried unanimously.**

#### 12. Approve moving forward with Accreditation of Bachelor of Interdisciplinary Studies with an emphasis on Teacher Education Degree

Dr. Sunny Schmitt and Dr. Barbara Johnson presented the BAIS degree.

**ACTION: Trustee Cunniffe Moved to Approve Moving Forward with the Accreditation of the Bachelor of Interdisciplinary Studies with an emphasis on Teacher Education Degree; Trustee Taylor Seconded the Motion and it carried unanimously .**

13. Approve moving forward with Accreditation of Bachelor of Nursing Degree

Director of the Nursing Program, Betty Bembenek, presented the BSN program.

**ACTION: Trustee Cunniffe Moved to Approve Moving Forward with the Accreditation of the Bachelor of Nursing Degree; Trustee Brenner Seconded the Motion and it carried unanimously.**

14. Cooper Commons (3<sup>rd</sup> reading)

Julie Hanson presented Cooper Commons documentation.

**ACTION: Trustee Brenner Moved to Approve the Condomization Agreement for the 8<sup>th</sup> and Cooper property; Trustee Taylor Seconded the Motion and it carried unanimously.**

The Board would like to be informed of CMC appointees and budget reports.

15. Resolution to Hold Election

**ACTION: Trustee Chlouber Moved to Approve the Resolution to Hold an Election; Trustee Taylor Seconded the Motion and it carried unanimously.**

**Discussion/Direction/Informational Items**

16. College Priorities for June-December, 2013

Dr. Dassance gave the Board an overview of College priorities for the first six months of the fiscal year.

17. Transfer of Rifle Property (vacant land) from the Foundation to CMC

Julie Hanson updated the Board on the transfer of the Rifle property from the Foundation to the College. The Board previously approved the transfer.

**President's report**

Dr. Dassance spoke about the Presidential Search, Campus Reports, Strategic Planning and the Gap Analysis. (The report is on file in the President's office.)

**Trustee Comments**

Pat Chlouber complimented the article in the Trustee Quarterly about Transition, written by Debbie Novak.

The Board decided to change the August meeting date to August 1.

## **Board meeting agenda items**

Conference call about the distribution funding model  
Presidential search meetings planning.  
Risk Management annual report

## **Joint Boards Meeting**

### **Commence Joint Session**

Colorado Mountain College Board of Trustees Reconvene

Board President Glenn Davis reconvened the Board of Trustees meeting at 2:11 pm.

Colorado Mountain College Foundation Board Convenes

Board Chair Joe Yob Called the College foundation Board to order at 2:12 pm.

### **Welcome:**

Introductions were made.

### **Future Challenges & Opportunities:**

Dr. Charles Dassance, Interim President, Colorado Mountain College made remarks about the future and some opportunities for CMC and how community colleges are integrally linked with the American Dream.

### **Responsibilities Of The Foundation – Meeting & Exceeding Stated College Needs:**

Joe Yob, Chair, Colorado Mountain College Foundation Board

Mr. Yob gave thanks to Matt Spencer for his contributions to the CMC Foundation. He spoke about the Cooperation Services Agreement and how it speaks to the leadership of both entities and how well they work together. The Foundation is looking forward to College's future. He also thanked to Jamie Raynor for her contributions.

### **Accomplishments of the Last Year & Setting Our Sights On The Future:**

Matt Spencer, Chief Executive Officer, Colorado Mountain College Foundation

Matt presented the accomplishments for this year and thanked Jon Warnick ,Joe Yob and the volunteers for their hard work many without any formal ties to the organization.

Matt spoke about staff positions in the Foundation.

Role: managing philanthropic support: Students, faculty capital projects, programs and Community and Cultural enrichment.

### **Highlights of the past year:**

- Growth in Net Assets: \$8M to \$16.5M
- Total Scholarships Awarded: 853
- Total Scholarship Dollars Awarded: \$1,995,858
- Secured \$559,000 in seed monies for the Bachelors of Nursing Program from **Colorado Health Foundation**
- Secured a \$500,000 commitment to name **Allbright Family Auditorium** at CMC-Steamboat

- Reached **scholarship campaign goals** established 2 years ago in Summit County (\$1 million) and Eagle County (\$500,000)
- Secured \$287,000 in scholarship commitments for the **Isaacson School for New Media** (awarded \$88,000 this spring)
- Secured major commitments from Chevron (\$150,000) and Encana (\$35,000) for initiatives at **CMC-Rifle**, where we also procured via charitable bargain purchase 25 acres of contiguous land for future expansion

### **CMC Foundation Scholarships, Grants, & Alumni Overview:**

Jamie Raynor, Director of Development, Colorado Mountain College Foundation

Jamie spoke about Scholarships, Alumni, and Grants.

- **2013 scholarship process** completed on May 22
- **Overall scholarship application total = 470**
  - Completed applications through CMC totaled **400** -a 9% increase over 2012.
  - Alpine Bank Hispanic Scholarship application process resulted in 46 applicants and CMC Clough Fellows totaled 24
- **29 new scholarships in FY13** (goal was 18)
- **Scholarship Selection Councils** utilized 23 community and CMC volunteers
- **High School Awards** – 11 volunteers presented CMC scholarships at 9 district high schools
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- **CMC Alumni Association**– Established in November 2011 and led by the CMC **Alumni Board** (14 members)
- **Spring 2013 Alumni Survey** – 90 alumni responded to the emailed survey in March to gather demographic and interest information. Key points include:
  - Want to know more about events
  - Interested in various aspects of CMC news (students, faculty, facilities, cultural arts, etc.)
  - Interest in continuing education opportunities.
  - Want information about career services
  - Most interested in supporting areas of greatest need.
- The inaugural **CMC Alumni Hall of Fame** inductions were May 10<sup>th</sup> at the Glenwood Center and included representation for each decade of CMC's existence:
  - Saed Tayyara, 1968 alum
  - Michael O'Hara, 1976 alum
  - Meagan Carney, 1980s alum
  - David Allen, 1991 alum
  - Copi Vojta, 2009 alum
  - Inaugural CMC Baccalaureate degree grads in May 2013

### **CMC Foundation grant writing overview:**

- Successful this fiscal year, with over **\$950,000 in grant funding** received through Q3 of FY 2013.

#### **Successful Proposals written in FY 2013:**

- **Anschutz Foundation** (July 2012) - \$200k proposal for New Media scholarships and No Barriers Fund; ***\$50,000 awarded***
- **Wells Fargo Colorado Contribution Committee** (July 2012) - \$50k proposal for Steamboat Springs Capital Campaign; ***\$50,000 awarded***
- **The Hunt Foundation** (September 2012) - \$5k proposal for Summit HERO scholarships; ***\$5,000 awarded.***
- **Vail Echo** (September 2012) - \$50k proposal for Edwards/Summit sustainability scholarships; ***\$10,000 awarded***
- **Colorado Grand** (October 2012) - \$10k proposal for Breckenridge ESL programming; ***\$5,000 awarded***
- **Colorado Health Foundation** (October 2012) - \$559k proposal for BSN faculty and accreditation; site visit on 12/12/12; ***\$559,000 awarded***
- **Chevron 2013 Initiative** (October 2012) - \$150k proposal for Chevron, CMC, RE-2, RE-16 and DeBeque School Districts partnership for STEM education; ***\$150,000 awarded***
- **Boettcher Foundation** (November 2012) - \$150k proposal for Steamboat Springs Capital Campaign; ***\$40,000 awarded***
- **Aspen Community Foundation** (February 2013) - \$10k proposal for RSVP (senior volunteer program) operational funding; ***\$10,000 awarded in May 2013.***
- **Encana** (February 2013) - \$35k proposal for support of CMC Counselors in the High Schools; ***\$35,000 awarded***
- **Johnson Foundation** (March 2013) – \$40k proposal for continuation of Johnson Scholars funding; *Award pending*

#### **Cooperation and Service Agreement:**

Matt Spencer, Chief Executive Officer, Colorado Mountain College Foundation

**ACTION: Trustee Brenner Moved to Renew the 2012-13 Cooperation and Service Agreement; Trustee Chlouber Seconded the Motion and it carried unanimously.**

**ACTION: Trustee Brenner Moved to Renew the 2013-14 Cooperation and Service Agreement with item 3.1 to align with the Foundation bylaws subject to Foundation Board approval of said bylaws; Trustee Cunniffe Seconded the Motion and it carried unanimously.**

In the future it would be appropriate to make references to board policy in the agreement.

**ACTION: Foundation Board Director Warnick Moved to Accept the 2012-13 Cooperation and Service Agreement; Foundation Board Director Gilbert Seconded the Motion and it carried unanimously.**

**ACTION: Foundation Board Director Gilbert Moved to Accept the 2013-14 Cooperation and Service Agreement; Foundation Board Director Rickstrew Seconded the Motion and it carried unanimously.**

#### **Closing Remarks:**

Glenn Davis, President, Colorado Mountain College Board of Trustees  
Board President Davis spoke about his impression that often during times of transition some really good people have stepped into the roles that are transitioning. Matt Spencer changed the Foundation significantly with professionalism and outreach. This gave us all a real sense of what these two organizations can accomplish together. He thanked Matt for his contributions stating that we need to build on the inroads he has made. The Board of Overseers reaches out to some

important supporters of the College and hopefully we will be able to establish a paradigm for Community Colleges that does not exist anywhere else. Board President Davis also thanked Dr. Dassance for his contributions and said he has been the right person at the right time. He also spoke about the importance of collaboration between the trustees and the college president. He said the alignment between the Foundation and the college has changed much for the better. There is importance in coming together for the betterment of the organization.

Joe Yob, Chair, Colorado Mountain College Foundation Board

Foundation Chair Joe Yob talked about how the perception of CMC has changed since 2001, remembering the old building in Breckenridge. The College's profile has risen very quickly, especially since building the campus building in Breckenridge, and is a great tribute to the college, foundation and the staff. There is so much intellectual capital in this area to be tapped into for the College.

Bere Neas – proposed there be a joint scholarship.

Bere asked to think about having Foundation Board and Trustees pay the costs for meetings and use it for scholarships. (individuals would be able to as much or as little as they want)

The meeting was adjourned at 4:00 pm.

**Pat Chlouber**



**Board of Trustees Secretary**

**Respectfully Submitted,**



**Debbie Novak**

**Recording Secretary**