

# Colorado Mountain College

## BOARD OF TRUSTEES MINUTES



 Student Success  Teaching & Learning  Access  Community & Economic Development  Organizational Effectiveness

January 26, 2015  
11:00 am – 4:00 pm

Edwards Campus: 150 Miller Ranch Road, Edwards, CO 81632, Room 234

### Introductory Items

1. Call to Order & Roll Call

Board President Davis called the meeting to order at 11:10 am.

Board President Davis called roll:

Glenn Davis  
Charles Cunniffe  
Kathy Goudy  
Ken Brenner  
Bob Taylor  
Pat Chlouber

All Trustees were present other than Mary Ellen Denomy who had an excused absence and joined via telephone during action items 11 and 12.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approve Agenda

**ACTION: Trustee Goudy Moved to Approve the Agenda as written; Trustee Chlouber Seconded the Motion and it carried unanimously.**

4. Approve Minutes

**ACTION: Trustee Cunniffe Moved to Approve the Minutes with one change as the final vote at the December 8, 2014 meeting was 6-1 rather than 5-1; Trustee Taylor Seconded the Motion and it carried unanimously.**

5. Public Comment

There was no Public Comment

Trustee Brenner commented on the technology presentation given at the last Board meeting, stating that the College may want to spend extra money on broadband capacity in order to be proactive.

6. Campus Update  
President Hauser introduced Mike Wadyko, the adjunct faculty representative and Kathryn Regjo, the new Campus Vice President for the Edwards Campus. Peter Perhac, Interim Campus Vice President for the Edwards Campus gave an update on the Edwards campus.

### President's Report

President Hauser presented her report and hard copies were made available.

### Consent Agenda

7. Locations for Posting Notice of Meetings
8. Board ratification of Dec. 2014 Board action pertaining to President's Evaluation
9. Accept Quarterly Financial Statements
10. Garfield County Federal Mineral Lease District Grant  
CMC staff presented for Board of Trustees consideration, a proposal to apply for Federal Mineral Lease District Grant funding. The Grant would pay for a feasibility study regarding potential uses for unimproved Coopers Common second floor space. During discussion, it was noted that the feasibility study would fit into CMC's overall capital planning process. Approval of this item would authorize CMC to submit an application for the Grant in an amount of approximately \$25,000 and would authorize President Hauser, or such other officers as she may designate, to execute application, all documents, and agreements required to apply for the Grant.

**ACTION: Trustee Brenner Moved to Approve the Consent Agenda; Trustee Cunniffe Seconded the Motion and it carried unanimously.**

### Action Items

11. Charge to External Auditors  
Staff recommends that, in addition to the standard audit referenced, the auditors perform an additional single audit of one of the College's major grant programs in FY 2015/16. It is also recommended that the College's three major grant programs be audited, one per year, while they are open and active. Currently, the three major programs are on schedule to all be audited in the same year. This change will spread the work and cost out over a three year period rather than all in one year. It will be beneficial to both CMC staff and audit staff.

This change will be reflected in the annual engagement letter with the external auditor. Additionally, an agreed upon annual audit timeline will become an attachment to the annual engagement letter.

**ACTION: Trustee Goudy Moved to Approve the recommended Charge to the Auditors; Trustee Denomy Seconded the Motion and it carried unanimously.**

12. Recommended Audit Committee Charter amendments based on Audit Committee review  
Trustees Taylor and Brenner performed their annual review of the Audit Committee charter and recommended some revisions requiring auditor selection approval by the full board based on Audit Committee recommendation and compliance with the Colorado open meetings law.

**ACTION: Trustee Cunniffe Moved to Approve the recommended Audit Committee Charter; Trustee Goudy Seconded the Motion and it carried 6-1.**

Trustee Denomy was no longer in attendance after this point in the meeting.

13. Board Policy 7.5: Setting Tuition  
Matt Gianneschi, Chief Operating Officer, presented a recommended policy on setting tuition. Discussion ensued about the 32 day qualification to become an in-district student. The Board has requested more research into this qualification. One change was made in the policy under Service Area Tuition, changing "in-district" to "service area."

**ACTION: Trustee Cunniffe Moved to Approve Policy 7.5 on Setting Tuition; Trustee Chlouber Seconded the Motion and it carried unanimously.**

14. Military and Western Undergraduate Exchange (WUE) Discounts

Matt Gianneschi and Lin Stickler, Vice President of Student Affairs presented the WUE and Military discount financial impacts. This recommendation continues to be the most generous program for the military, but will help the College manage the fiscal impact. The recommendations are modest so as not to necessitate looking at more dramatic adjustments later.

**ACTION: Trustee Taylor Moved to Approve the recommended discounts; Trustee Cunniffe Seconded the Motion and it carried unanimously.**

15. Consider Tuition for FY2015-16

Discussion ensued on the philosophy for tuition as Matt Gianneschi and Linda English, Vice President of Fiscal Affairs presented recommendations for tuition for FY20105-16. The recommendations are:

1. Freeze the baccalaureate rate.
2. Freeze the associate's in-district rate.
3. Service area rate increase of \$6.00/credit hour
4. In-state rate increase of \$6.50/credit hour
5. Non-resident rate increase of \$56/credit hour

Also recommended was differential tuition of \$25/credit hour for the Bachelor of Arts degree in Interdisciplinary Studies (teacher preparation) to cover the cost of in-school mentors who would work with our students.

**ACTION: Trustee Brenner Moved to Approve the recommended tuition freezing the baccalaureate rate, freezing the associates in-district rate, increasing the service area rate by \$6.00/credit hour, increasing the in-state rate by \$6.50/credit hour and increasing the non-resident rate by \$56 credit hour; Trustee Cunniffe Seconded the Motion and it carried unanimously.**

16. Consider Fees for FY2015-16

Brad Tyndall, Vice President of Academic Affairs presented the recommended changes to fees for FY2015-16:

1. \$150 to cover the cost of hard drives for ski and snowboard business students
2. \$100 to cover the cost of national certification exams for ski and snowboard business students
3. \$400 for fully compliant firefighting clothing for students in fire science classes
4. One existing course fee will increase for Ski & Snowboard Product Design by \$100 to reflect increasing costs of materials required for the course.

**ACTION: Trustee Cunniffe Moved to Approve the recommended fees; Trustee Chlouber Seconded the Motion and it carried unanimously.**

**Information/Discussion**

17. Policy Manual: HR/Due Process

Matt Gianneschi gave an update on the progress on the HR/Due Process policies. There has been more discussion with faculty, to ensure they understand the context of the policies. On February 6 Faculty Senate will review the policies and Susanna Spaulding, Faculty Senate President, is hoping for consensus at that point.

## 18. Facilities Update

Peter Waller, Director of Facilities, presented an update on facilities including a possible partnership with the Town of Breckenridge for housing, future parking, the Facilities Master Plan, and the work session on February 23.

## 19. Legislative Session Update

The 2015 Legislative Lunch is scheduled for February 19, 2015.

Senator Hill has agreed to co-sponsor the ASCENT Bill along with Senator Donovan, therefore we have bi-partisan co-sponsors on both proposed bills.

## New Business

### February 23 Workshop

Trustees Taylor and Chlouber will need to phone in to the workshop. Location: Edwards Campus (or IVS if inclement weather)

- Time: 10:00 am – 4:00 pm
- Campus Executives to participate
- Topics: Capital/Facilities Master Plan (10:00 am – 3:00 pm)
- Remaining Tuition Discounts (3:00 – 4:00 pm)
- March 9 Meeting – Rifle Campus (11:00 am – 4:00 pm)
- Set Board Meeting Dates for Upcoming Fiscal Year
- Policy Manual HR/Due Process
- Remaining Discounts, Waivers, and Modifications
- Preview of FY2015-16 Budget

The meeting was adjourned at 2:50 pm.

**Respectfully Submitted,**



**Pat Chlouber**  
**Board of Trustees Secretary**



**Debbie Novak**  
**Recording Secretary**