

Colorado Mountain College

BOARD OF TRUSTEES MINUTES



 Student Success  Teaching & Learning  Access  Community & Economic Development  Organizational Effectiveness

March 9, 2015

11:00 am – 4:00 pm

Location: Rifle Campus 3695 Airport Rd., Rifle, CO Room 162/164

Board president Glenn Davis called the meeting to order at 11:07 am.

Board President Glenn Davis called Roll.

Ken Brenner
Pat Chlouber
Charles Cunniffe
Glenn Davis
Mary Ellen Denomy
Kathy Goudy
Bob Taylor

All Trustees were present.

Executive Session:

ACTION: Trustee Denomy Moved to enter into executive session for discussion of a personnel matter, under C.R.S. Section 24-6-402(4)(f), except that executive session cannot be held for discussion:

- of an employee, where the employee has requested discussion of the matter in open session;
- concerning any member of the Board or the appointment of any person to fill a Board position;
- of personnel policies that do not require the discussion of matters personal to particular employees.

President's Annual Performance Evaluation Process

Trustee Goudy Seconded the Motion and it carried unanimously.

After exiting executive session, Board Chair Davis stated: The time is now 12:22 pm, and the executive session has been concluded. No formal action was taken in executive session. The participants in executive session were: myself, Glenn Davis as the presiding officer, Pat Chlouber, Kathy Goudy, Mary Ellen Denomy, Ken Brenner, Bob Taylor, Charles Cunniffe and Paul Lingenfelter.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Introductory Items

Call to Order

Board President Glenn Davis called the open portion of the meeting to order at 12:35 pm.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approve Agenda

ACTION: Trustee Cunniffe moved to Approve the Agenda, Trustee Taylor Seconded the Motion and it carried unanimously.

Approve Minutes

ACTION: Trustee Denomy moved to Approve the Minutes, Trustee Cunniffe Seconded the Motion and it carried unanimously.

Public Comment

There was no public comment.

Campus Update - Rachel Pokrandt and student, Thania Chacon Cruz
CEPA student Thania Chacon Cruz talked to the Board about a course that has been set up at Rifle High School. It is a paired course of Integrated Science and Composition, which helps get students ready for other college courses. Thania is beginning classes for a degree in elementary education. Since the school district does not have school on Fridays, students are on the CMC campus. Rachel Pokrandt, Dean of the Rifle Campus, gave an update on the campus.

President's Report

President Hauser gave her report and hard copies were made available.

Trustee Comments

Government Relations Committee

Trustee Taylor congratulated Matt Gianneschi, Chief Operating Officer and the College lobbyists for advocating for State funding at a higher percentage. The proposed new bills for ASCENT legislation modifications and discontinuation of block funding with Aims Community College are going smoothly. The Government Relations committee is developing a charter and expanding the concept of how we deal with legislation and lobbying. The committee will bring the charter to the Board for approval at a future date.

Consent Agenda

Board Meeting Dates for FY2015-16

ACTION: Trustee Denomy Moved to Approve the Consent Agenda; Trustee Cunniffe Seconded the Motion and it carried unanimously.

Action Items

Policy Manual HR/Due Process

Matt Gianneschi explained the grievance, due process, and reduction in force policies relating to faculty termination review, peer review for other faculty matters and employee grievances. The policies have been vetted with the Faculty Senate. There will be more conversations with the Faculty Senate about detailed procedures and processes as needed to finalize and implement the policies. Susanna Spaulding, Faculty Senate President, explained the process of how Faculty Senate makes decisions, and how the process worked in deciding on how to present the above policies.

ACTION: Trustee Goudy Moved to Approve the Employee Grievance and Faculty Grievance for Termination Policies as presented; Trustee Taylor Seconded the Motion and it carried unanimously.

Remaining Tuition Discounts

Matt Gianneschi explained the process and stated there are discounts that still need adjustments, but do not have a huge budget impact. Therefore management is recommending no changes at this time except for the following:

- Replace the "OS Modified Tuition" program with a "Second Home Owner" tuition rate. This program represented approximately \$300,000 in tuition discounts in FY14. The new rate would be equal to in-state tuition.

- Replace the term "Industrial Tuition Rate" with "District Employer Sponsored Rate." The new rate would be equal to the in-state tuition rate.
- Clarify that program discounts cannot be used for online courses exclusively.
- Update the "Concurrent Enrollment Programs Act" (CEPA) discount language to be in conformance with existing state law.
- Clarify that beneficiaries of the Ute Indian Tribe discount must produce documentation of membership with the Ute Indian Tribe of the Uintah & Ouray Reservation located in the Uintah Basin in northeastern Utah.
- Clarify that all course fees must be paid for by the beneficiary regardless of program.
- Define eligibility requirements and programmatic limitations for the Western Undergraduate Exchange program for the 2015-16 academic year.

In addition to these changes, staff recommends the following change to the in-district tuition classification definition:

- Expand the "In-district" tuition classification to include Colorado residents, and their dependents, who also own residential property in the six-county Colorado Mountain College service area.

ACTION: Trustee Brenner Moved to Approve the Remaining Tuition Discounts as presented; Trustee Chlouber Seconded the Motion and it carried unanimously.

Information/Discussion

Preview of FY2015-16 Budget

Linda English, Vice President of Fiscal Affairs, presented a high level preview of the FY2015-16 Budget. Staff will be meeting one-on-one with Trustees to discuss the budget in more detail throughout April, before the first budget hearing at the May, 2015 meeting. Residence hall room and board rates will be included in the overall budget process.

Branding Initiative

Doug Stewart, Director of Marketing, presented an overview of the rebranding project by Karsh-Hagen, the marketing agency hired for the project.

New Business

April 19-21 – AGB National Trustee Conference – Phoenix, AZ

April – 1-1 budget briefing sessions with Trustees

May Board meeting (Joint Boards)

- Thursday, May 14 – Dinner with Foundation Board – Edwards (6:00 pm) (Note location change)
- Friday, May 15 – Joint Boards Meeting – Edwards Campus (7:30 am – 4:00 pm) (Note location change)
 - a. Receive Fall Sabbatical Reports
 - b. Approve Sabbatical Reports for Fall 2015
 - c. Accept Quarterly Financials
 - d. Approve Board of Trustees Budget for FY 2015-16
 - e. First Budget Hearing
 - f. Accept Co-operative Agreement with CMC Foundation
 - g. President's Evaluation

Trustees would like to have a conversation about adjunct faculty salaries at a future meeting.

Capital/Facilities Workshop (continued from February)

Staff recapped the February 23 Capital/Facilities workshop and continued discussion on long range planning.

Guidance from Trustees was as follows:

- Impacts on safety issues are top priority.
- The Board fundamentally agrees that if the Foundation can raise money for projects such as land acquisitions, staff should continue talking to land owners and partners, including local governments. This includes initial negotiations regarding price and financing options.
- Begin studies, such as a housing study, to give the College enough time to look at the next year's budget.

Funding Options

Linda English and Roger Sheffield, Foundation CEO and Vice President of Advancement, discussed other funding opportunities, including grants and a comprehensive capital campaign that would be college wide, rather than community specific, as well as potential financing through bonds, public-private partnerships and other alternatives. More details will be available once decisions on projects and timelines are established.

Next Steps/Long-term planning process

- Bring projects back as part of the budget, prioritizing life and safety.
- Launch studies where it will make sense (i.e. housing studies/community needs analysis, energy audit).
- The College may want to make strategic investments in real estate to enable some flexibility for future capital projects; land can be held in lieu of cash reserves.
- Flesh out more details underlying longer term projects, engaging community partners.
- Master planning of each campus.
- Fund planning to allow for immediate decision-making (e.g., tear down and rebuild, or remodel).

The meeting was adjourned at 3:59 pm.

Respectfully Submitted,



Pat Chlouber
Board of Trustees Secretary



Debbie Novak
Recording Secretary