

# Colorado Mountain College

## BOARD OF TRUSTEES MINUTES



 Student Success  Teaching & Learning  Access  Community & Economic Development  Organizational Effectiveness

May 15, 2015  
Edwards Campus

### 1. Welcome remarks and goals for the day

The CMC Board of Trustees convened at 9:02 am in a joint session with the Colorado Mountain College Foundation Board of Directors (the "Foundation Board"). Board President Glenn Davis and Foundation Board Chair Doris Dewton welcomed both Boards, discussing a collaborative relationship between the boards. Introductions followed. The Pledge of Allegiance was recited and roll was called. All Trustees were present.

### 2. Framing the day/what does success look like

President Hauser gave an overview of the day and described opportunities to dream big and work together, striking a balance between dreams, reality, and the ability to take advantage of opportunities when they arise.

### 3. Strategic Discussion

- Strategic Plan Priorities and Progress: The College has been working on the Strategic Plan priorities in the first year since implementing the current plan.
- Foundation alignment and support of priorities: The Foundation elected a new slate of officers: Patty Theobald, Chair; Bere Neas, Vice Chair; Bobby Ferguson, Secretary; and Peter Gilbert, Treasurer. There will be three new Board members, Roger Hennefeld, Ed Brown and Dr. Tito Liotta.

The Foundation has been focusing on fundraising for scholarships while refining goals. The focus will expand to teaching and learning, communication and branding, encompassing both College and Foundation activities. The Foundation has done great work increasing traffic on the campuses with events. Home parties have been added to introduce people and corporate partnerships to the College (e.g., Climax Mine) and is working to better integrate itself with College operations and objectives.

Recommendations were made about meeting together (the two groups) more than one time per year, or perhaps subcommittees with representatives of both groups as needs and projects arise.

- Capital Visioning, Planning, and Commitments: Facilitated by Matt Gianneschi and Pete Waller (see chart)

### 4. Cooperation and Services Agreement

Discussion ensued about the draft Cooperation and Services agreement form presented to the Board.

**ACTION: Trustee Brenner Moved to Approve the proposed Cooperation and Services Agreement and Addendum as written; Trustee Chlouber Seconded the Motion and it carried unanimously**

### 5. Closing remarks/next steps

Foundation Board Chair Dewton thanked all for their support and commitment and the successful operations of CMC. Board President Davis thanked Doris for her services and stated that before the College moves forward, high level discussions between both governing bodies are necessary, with a goal of working as a partnership and creating a model that allows the Foundation to help answer what the future looks like and how we move forward.

The joint meeting adjourned at 12:15 pm. The Board of Trustees continued with its regular meeting following lunch.

**Board of Trustees Meeting:** The meeting was called to order at 1:05 pm.

1. Approve Agenda (Additions/Deletions)

**ACTION: Trustee Cunniffe Moved to Approve the Agenda as written; Trustee Chlouber Seconded the Motion and it carried unanimously.**

2. Approve Minutes

**ACTION: Trustee Cunniffe Moved to Approve the Minutes as written; Trustee Chlouber Seconded the Motion and it carried unanimously.**

3. Public Comment: There was no public comment.

### **Consent Agenda**

4. Sabbatical Requests FY2015-16
5. Acceptance of Quarterly Financial Reports
6. Approval of Board of Trustees Budget FY2015-16
7. Course Fee Approval
8. Revisions to Limits in Purchasing and Contracts Policy

**ACTION: Trustee Denomy Moved to Approve the Consent Agenda; Trustee Goudy Seconded the Motion and it carried unanimously.**

### **President's Report**

President Hauser gave her report and hard copies were made available.

### **Trustee Comments**

Many of the Trustees attended the AGB Conference. Trustees commented on the knowledge base of the presenters. They gained a strong sense of what governance really consists of and felt it was a good refresher on board service, roles and responsibilities, including how Trustees can be helpful ambassadors to tell the College's story. The Trustees requested a "quick facts" page on the College story for use during public engagements. It was noted at the AGB Conference that some colleges regret their failure to act on adjacent property acquisitions. Trustee responsibilities also include academic program quality and student success. A dashboard summary was suggested as a good way to see statistics quickly.

The Government Relations committee met and is still working on their draft charter, which should be ready for discussion at the next meeting.

### **Action Items**

9. HR Policies: COO Matt Gianneschi explained the process set forth in the proposed Reduction in Force Policy and the process used for faculty input.

**ACTION: Trustee Brenner Moved to Approve the Reduction in Force Policy; Trustee Cunniffe Seconded the Motion and Trustee Goudy made a friendly amendment to add the words "subject to" a reduction in force on the last page. Trustee Brenner approved the amendment; Trustee Cunniffe seconded the amendment and the Amended Motion carried unanimously.**

There was a question about how often the policies will be reviewed. It was recommended that some policies be reviewed on an annual basis and others on a regular determined cycle. Trustee Denomy requested Colorado Attorney General review as well, where appropriate.

Administration is working on the procedures at this time. There also was a recommendation to review governance-related policies included in the Trustee handbook.

10. Title IX/CLERY Act Policies

Richard Gonzales, General Counsel, explained the Sexual Misconduct Policy, recommending a dedicated work session on this policy at another time. Discussion ensued about these policies and colleges' culpability in these cases.

Trustee Goudy recommend deletion of the words "based on sex or gender" from the first paragraph.

**ACTION: Trustee Brenner Moved to Approve the Sexual Misconduct Policy with the above change; Trustee Cunniffe Seconded the Motion and it carried unanimously.**

11. Rifle Downtown Building Lease

Trustee Denomy recused herself from this discussion and motion due to a potential conflict of interest.

The Trustees requested more specific language on allocating to the Lessor responsibility for major repairs. General Counsel Gonzales agreed to make the appropriate changes.

**ACTION: Trustee Goudy Moved to Approve the Rifle Downtown Building Lease with a modification to paragraph 3 stating that CMC is not responsible for structural repairs; Trustee Taylor Seconded the Motion and it carried unanimously.**

### Information/Discussion

12. First Budget Hearing

Linda English, Vice President of Fiscal Affairs presented the proposed FY2015-16 Budget.

The Board requested tuition discount target specifics for FY2016-17 in June. The Board also requested a report on the sustainability and infrastructure for the new bachelor's degrees.

The Board expressed interest in the adjunct faculty study and follow up to the capital planning discussion.

### New Business

13. June 18, 2015 Trustee meeting (10 am – 4 pm, Spring Valley) and Friday, June 19 from 8 am – 2 pm

- a) Final Budget Hearing – Resolution to Adopt the FY2015-16 Budget
- b) Resolution to Appropriate Funds for the FY2015-16 Budget
- c) Year-end budget supplemental appropriation
- d) Resolution to hold an election
- e) Adjunct Examination/Project Progress Report
- f) Strategic Plan Implementation update and recommendations for FY2015-16
- g) HR Policies
- h) President's Goals for FY2015-16
- i) Work session on topics including: Title IX, Information Technology, Strategic Plan, and others

**ACTION: Trustee Denomy Moved to enter into executive session:**

**For discussion of a personnel matter, under C.R.S. Section 24-6-402(4)(f), except that executive session cannot be held for discussion:**

- of an employee, where the employee has requested discussion of the matter in open session;
- concerning any member of the Board or the appointment of any person to fill a Board position;
- of personnel policies that do not require the discussion of matters personal to particular employees.

*To discuss the President's Evaluation and Goal Setting for FY2015-16;*  
**Trustee Goudy Seconded the Motion and it carried unanimously.**

After exiting Executive Session, Board Chair Davis stated:

The time is now 4:30 pm, and the executive session has been concluded. No formal action was taken in executive session. The participants in executive session were: myself, Glenn Davis as the presiding officer, Pat Chlouber, Kathy Goudy, Mary Ellen Denomy, Ken Brenner, Bob Taylor, Charles Cunniffe, Carrie Besnette Hauser and Richard Gonzales.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

The meeting was adjourned at 4:30 pm.

**Respectfully Submitted,**



**Pat Chlouber**  
**Board of Trustees Secretary**



**Debbie Novak**  
**Recording Secretary**