

# Colorado Mountain College

## BOARD OF TRUSTEES MINUTES



 Student Success  Teaching & Learning  Access  Community & Economic Development  Organizational Effectiveness

**Wednesday, January 20, 2016**

**10:00 am – 4:30 pm**

**Location: Edwards Campus, Edwards, Colorado**

### **Board Working/Session (10:00 – 12:30)**

President Hauser opened with several updates and an overview of the agenda for both days.

Linda English, Vice President of Fiscal Affairs presented a FY 2016-17 preliminary budget (all numbers are estimates at this time, as the budget has not yet been built). Key budget features included:

- Tuition & Discounts; Technology
- Program Fees
- Room and Board

Discussion ensued about philosophical views on tuition and value delivered to students, investment in human capital and facilities, and reduction of student payment obligations through scholarships and financial aid. Any tuition surplus can be returned to students via financial aid, assisting those with the most need. The recommended tuition plan is intended to build a sustainable financial model that will help the students that need it most. Trustees discussed ways to ensure the extra funds would be reinvested into at risk students.

Trustees are concerned about the actual cost per FTE and what value students receive for that cost. Giving them more opportunities to have better quality of life going forward might be most important.

There were questions about the methodology of raising tuition rates and offering it back to students in financial aid or other forms. Discussion ensued about needing a long term sustainable budget and the risk of holding tuition flat for too many years and then needing to raise a great amount in one year given other fluctuations in the budget, local, state, or national economy.

How students qualify for in district tuition was discussed (in state residency plus in the district residency for 32 days). Management will bring back more information on this subject for future discussion.

### **Trustee Meeting**

#### **Introductory Items**

1. Call to Order & Roll Call (The meeting was called to order at 1:06 pm.)

Ken Brenner

Pat Chlouber

Glenn Davis

Mary Ellen Denomy

Kathy Goudy

Patty Theobald

Charles Cunniffe joined via teleconference

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

### 3. Approve Agenda

**ACTION: Trustee Chlouber Moved to Approve the Agenda subject to switching the timing of the Action Items and the Consent Agenda; Trustee Theobald Seconded the Motion and it carried unanimously.**

### 4. Approve Minutes

**ACTION: Trustee Chlouber Moved to Approve the Minutes as written; Trustee Theobald Seconded the Motion and it carried unanimously.**

### 5. Public Comment

There was no public comment.

### 6. Campus Update

Kathryn Regjo prepared a written update that was included in the packet and asked if there were any questions. She also mentioned that CMC welcomed a delegation from India earlier in the month. Dr. Regjo explained how the Edwards campus is helping local industry, noting benefits and partnerships within the culinary, hospitality, and health care sectors. Conversations about other areas such as a surgical tech partnership (using equipment in the evening at Vail Valley Medical Center) are going on at this time. There are changes in the Fire Science Program due to funding changes. The College is working on offering certificates, which is the growing trend. The automotive program, a dual enrollment program with Eagle Valley High School, is going well with enrollment growing from 6 to 72 students.

### President's Report

President Hauser presented the President's report. Trustees asked about upgrading IVS, especially for committee meetings. The Board requested management present health care costs to both the College and to employees at the May meeting (as part of the first hearing of the budget). It was acknowledged that health care benefits are a key element to attracting and retaining a competitive workforce.

### Trustee Comments

Trustee Goudy suggested using the whole day for board meetings and to hold committee meetings outside of board meetings (or by phone/IVS). Travel to meetings, convenience, and cost-effectiveness was also discussed (ease of conducting committee and board meetings on the same day/trip). Board meeting agendas, dates, summer meeting options, and format were suggested as potential future retreat topic recognizing that the board's business is driven by an annual Fiscal Year Calendar and statutory and policy items that must be conducted in certain months.

Trustee Chlouber reported on the return by Trustees of Affirmation of Service forms.

The Legislative Committee reported that the Health Provider Fee proposal probably won't be approved by the General Assembly, but there is enough interest that it may go to the public vote.

A CMC bill is in the process of being written and it includes:

- Changing the term "local district junior college" to "local district college" given that neither CMC nor Aims use the term "Junior" in their formal name and there has been confusion as a result.
- Giving the Board permission to add board members if another school district is added to the district.
- Changing the verbiage that stipulates a school district must be adjacent to the rest of the district to join the district.
- Permission to hold an electronic vote - all trustees must state in writing they are in support of the action. The College would post a proposed action and notify the public in accordance with open meetings laws. If the public or any Trustee protests and wants to see the vote taken in a meeting, the action will need to be taken at a physical meeting.

The Board expressed no objection to proceeding with this bill.

## Consent Agenda

7. Accept Quarterly Financials (2<sup>nd</sup> Qtr.)
8. Approve Sabbatical Requests
9. Board Committees
10. Locations for Posting Notice of Meetings

**ACTION: Trustee Brenner Moved to Approve the Consent Agenda; Trustee Cunniffe Seconded the Motion and it carried unanimously.**

## Action Items

11. Approve Tuition, Discounts and for FY2016-17

**ACTION: Trustee Brenner Moved to Approve the recommendations for changes in the Military Discounts, including the following;**

The CMC award should be last dollar in (after other available military assistance) and applied to actual costs of attendance (full tuition charges), up to a maximum award of \$215/credit (50% of non-resident tuition) or approximately \$5,160 year (excludes in-state classification of active duty military personnel which is mandatory pursuant to federal law).

- i. Note: the current benefit program is "first dollar" in, is automatic, and has no ceiling.

**All potential beneficiaries must successfully complete a Free Application for Federal Student Aid (FAFSA)**

**Beneficiaries must use all federal awards for which they are eligible first, including military (G.I. Bill) and Department of Education (Pell and SEOG)**

**All beneficiaries must produce proof of military status (examples include form DD214 or a Department of Defense ID)**

**All beneficiaries, or the guardians of beneficiaries, must be honorably discharged or General Discharge under Honorable Conditions**

**Trustee Cunniffe Seconded the Motion and it carried unanimously.**

Discussion ensued about adding a spending cap for this discount. Management can further solidify the recommendation further in the budget process but recommends implementing these changes and looking at the final impact within the budget.

**ACTION: Trustee Brenner Moved to Approve the following: increase out-of-state tuition from \$373/credit to \$429/credit, increase the industry rate from \$119/credit to \$139/credit, increase ESL fee from \$10/credit equivalent to \$20/credit equivalent, and increase GED fee from \$10/credit equivalent to \$20/credit equivalent; Trustee Goudy seconded the Motion and it carried 6-1.**

There was a lengthy discussion about whether or not there should be an increase in tuition.

**Action: Trustee Chlouber Moved to Approve the following: increase in-district tuition from \$57/credit to \$62/credit, increase service area tuition from \$103/credit to \$123/credit, increase in-state tuition from \$107/credit to \$127/credit; Trustee Cunniffe seconded the Motion and a Roll Call Vote was taken:**

- Trustee Chlouber - Aye
- Trustee Goudy - Nay
- Trustee Denomy - Nay
- Trustee Theobald - Aye
- Trustee Brenner - Nay
- Trustee Cunniffe - Aye
- Trustee Davis - Aye

The Motion Carried 4-3.

There was a request to reflect the results of the roll call vote in any post meeting press release, if issued. Messaging will begin immediately and is important. Management will bring back a framework and plan to reinvest in local students.

Management would like the Board to have more conversations about their position on making the Associates and Bachelors tuition the same.

The Board expressed concern about tuition increases relative to year-end reserve balances.

Discussion ensued about residency for in-district students and changing the criteria from 32 days to 1 year. Trustees asked management to supply more information including unintended consequences and history before the final decision is made.

12. Approve Course and Program Fees for FY2016-17

**ACTION: Trustee Goudy Moved to Approve the proposed Course and Program Fees and the Technology Fee for FY2016-17; Trustee Theobald Seconded the Motion and it carried unanimously.**

The Board later confirmed their approval of the Technology Fee.

13. Approve Room and Board for FY2016-17

**ACTION: Trustee Brenner Moved to Approve authorization to permit President Hauser to set the 2016-17 room and board rates at a level not to exceed 110% of the rates charged to students in 2015-16, factoring in comparative local market housing costs to incentivize maximum residence hall occupancy in each location; Trustee Chlouber Seconded the Motion and it carried 5-1.**

Note: Trustee Cunniffe was not present for this vote.

14. Board Portal Evaluation and Options

Richard Gonzales, General Counsel and Debbie Novak, Executive Assistant to the Board presented Board Effect and requested feedback. There were questions about the open meetings laws and how this portal will comply. There will be more research to see what portal will work best and the implications of the open meetings law, as well as whether the existing system can provide similar features.

15. Career & Technical Education

Kathy Kiser-Miller, Interim Vice President of Academic Affairs discussed Career and Technical Education. Discussion ensued about the economic industry gap analysis (included in the materials), collaborations with other colleges, vocational trades, and construction management. The College needs to look at programs that don't work and discontinue them or change them to adapt to demand.

16. Employer, community, partner surveys

Kathy Kiser Miller discussed the upcoming surveys. Trustees will be invited to offer feedback on the surveys and drafts will be presented at the next meeting.

17. CMC Foundation

Kristin Heath Colon, Vice President of Advancement and Foundation CEO gave the Board an update including the following items:

- Mountain Futures Fund is up to \$400,000 raised
- Employee giving – team fund raised \$44,000– 59% of all employees contributed which is up 12% from last year - the highest ever. Thanks were offered to Bob Young and Alpine Bank for its matching gift of \$25,000 for many years.

- Overview on Rifle/Breckenridge Campus Land and COP
  - Auditors collaborated on how to reflect these on both the Foundation and College financial statements. There was a concern about value of land on the financials and where it can be found.
  - Trustees asked about the protocol for the Foundation to release audit information to the Board. Kristin will work with Richard Gonzales and Linda English to inventory and document where land has been booked.
- There were questions about the legal nature of the relationship between the Foundation and the College, an appropriate topic to review again at the upcoming joint boards meeting, including how and where the real estate is reflected. Linda English will research back to 2006 and reconstruct the process taken.

18. Looking ahead: future retreat topics

- Refresher: Roles and responsibilities/Shared Governance
  - Board of Trustees (oversight; statutory duties)
  - Management/Staff (administration and daily operations)
  - Faculty (teaching and academic freedom)
- Board Self-Assessment
- 50<sup>th</sup> Anniversary
- Others (to be added as board members offer input and ideas)
- Board Policy update (policies specific to the board)
- Board agenda and calendar development

**New Business**

- a) Friday, March 4, 2016 (9 am – 4 pm in Rifle), Board Work Session and short board meeting  
Capital Planning and Preliminary Budget Preview; Executive Session (if needed, presidential evaluation prep)
- b) Board Meeting Dates for FY 2016-17 (preliminary draft attached)
- c) Charge to External Auditors
- d) Begin Presidential Evaluation and FY2017-18 Goals Setting Process
- e) 50<sup>th</sup> Anniversary Timeline

The meeting was adjourned at 4:50 pm.

**Respectfully Submitted,**



**Pat Chlouber**  
Board of Trustees Secretary



**Debbie Novak**  
Recording Secretary