

Title: Policy-Making Principles	Number: 2.2	Page 1 of 1
	Related Procedure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Legal Citation (if Applicable)	Board Approval/Revision: 19 February 2014	

1. The Board of Trustees has the ultimate responsibility for adopting policy for the operations of the College, based on recommendations and input from the College President. The Board develops, approves, and maintains broad, strategic, governing policies, subject to relevant local, state, and federal laws, rules, and regulations, to which all other policies and procedures must conform.
2. The College President is responsible for developing administrative rules, regulations, and procedures for employees to follow in implementing the policies adopted by the Board, subject to (1) above.
3. Specific operating rules, regulations, manuals, and handbooks shall be developed by the various operating units and departments of the College under the direction of the College President, subject to (1) and (2) above.
4. This policy manual summarizes or quotes certain provisions of Colorado state law, including the Local District College Organization Act, but these policies are not complete restatements of the law. It is the policy of the College to comply with applicable state law. Colorado and federal statutes (as amended from time to time) shall control over this policy manual to the extent of any inconsistencies, and this policy manual shall be construed and applied in harmony with the statutes to the greatest extent possible.
5. The policies of the Board of Trustees may be created or amended in accordance with this policy by a majority vote of the Board, provided that each member shall have been furnished a copy of the proposed policy or policy amendment at least forty-eight (48) hours in advance. Policies and policy changes shall be adopted following passage upon two readings at meetings before the Board. In the event of an emergency, the Board may adopt or change a policy on a single reading by including language reciting the emergency in the motion adopting the policy or policy amendment.