

Title: Academic Program Review	Number: 4.2	Page 1 of 1
	Related Procedure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Legal Citation (if Applicable)	Board Approval/Revision: 26 March 2014	

The Academic Program Review Process shall be completed for each program at least every five (5) years to determine if that program is functioning as intended and to incorporate appropriate changes into the process. A program is defined as a group of courses leading either to a certificate or degree.

In its review, Colorado Mountain College (CMC) shall, at a minimum, address the following objectives:

1. How does the program assist in the achievement of the vision and mission of the College?
2. How do the program's goals facilitate the achievement of the strategic initiatives of the College?
3. Which institutional and community needs does this program meet?
4. Does the program have adequate resources and are they used efficiently and effectively?
5. Should consideration be given to the reallocation of resources?
6. What is the quality of enrollments?
7. How successful is job placement?
8. What marketing and recruiting efforts are in place?

The recommendations should focus on improvements that can be made using resources that are currently available to the program. If recommendations are made for changes that would require additional resources, the need and priority for additional resources should be clearly specified.

The Colorado Department of Higher Education (CDHE) and the Colorado Community College System (CCCS) require each instructional program identified by a Classification of Instructional Program (CIP) code to be reviewed at least once every five years. Therefore, a five-year cycle has been adopted at Colorado Mountain College. A five-year master schedule for academic programs to be reviewed shall be developed by Academic Affairs to be distributed college-wide in the spring term of each year, with reviews to begin in the fall of each academic year.

The College President, or selected designee, has the responsibility for coordinating communication with the Colorado Department of Higher Education (CDHE), the Colorado Community College System (CCCS), and the Board of Trustees regarding each academic program review.

Academic Affairs shall create procedures to implement this policy.