

Title: Political Activities	Number: 6.23	Page 1 of 1
	Related Procedure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Legal Citation (if Applicable)	Board Approval/Revision: 18 June 2014	

Colorado Mountain College (CMC) as an institution shall not attempt to participate in, influence, or intervene in any political campaign or election on a local, state, or federal level with the exception of the election duties specified to CMC by Colorado Revised Statutes.

Political activity by members of the CMC community, as individuals, is encouraged. Moreover, every individual associated with the College has the right to organize and to join political associations and to advocate and publicize political opinions.

Political activities of faculty members, students, and staff, including campaigning for candidates or for issues, must be kept separate and distinct from identification with the College and from College activities. In addition, the income the College receives for educational purposes may not be used to support political activities.

Guidelines for Political Activities

- Neither the name nor the seal of the College may be used on any written material used for political purposes. This includes letters soliciting funds for political purposes or activities.
- College offices and offices of faculty or staff members may not be used for mailing outgoing pieces, as a return mailing address for the solicitation of funds for political purposes, for the solicitation of endorsement of candidates for political office, for personal support of proposed legislation, or for affixing postage through the franking machine, even if the postage costs were repaid.
- Faculty and staff members may not use their titles in political correspondence for purposes of identification and should avoid creating the impression that they are speaking or acting for the College.
- If College space, duplication, and other equipment and supplies are used for political purposes, their use must be fully compensated from non-College funds. This rule does not apply, however, to the activities of recognized College organizations, so long as their activities fulfill an educational purpose, such as political discussion, forums, opinion polls, and the like.
- No employee of the College should perform tasks in any way related to political activities while on regular duty.
- No action should be taken that might implicate the College as a corporate body in political activities.

Nothing in this policy prohibits College employees from participating in political activity in their individual capacity separate from their relationship to the College. In addition to the guidelines set forth above, any such political activity should be performed outside of normal work hours; during a leave of absence without pay taken with the College's approval; during a sabbatical leave; and/or within ordinary work hours, if the time is charged to vacation time to which the person is then entitled.