



RFP #789-18 Collegewide HVAC PM

**Addendum 003
Issued April 20, 2018**

1. Do you have a CMC sample contract and terms and conditions that you could provide prior to RFI response date so we can have our contracts manager review?

Attached is the Standard Independent Contractor Agreement, however, depending on the nature of the responses, other terms/forms may be necessary.

2. Can we clarify what the final answer was that was discussed in the kick off meeting in regards to the bank of 500 HRS.

We want a flat rate for 500 hours to be dedicated to service calls. This is for labor only and not parts. A separate purchase order will be set up by the college for these services calls. The contractor will be Central Services accordingly. Once exhausted for the fiscal year, any additional service call labor time will be bill directly to the campus as will parts. Billing for these service calls can only be billed when used and not quarterly like the PM contract. After reviewing the cost proposal, CMC will determine if this will be part of the base contract or not, but we want to review the cost impact to determine our approach. This will be viewed as an "add/alternate".

3. Central Services equipment lists 31 FCU and the filter list lists 32 FCU?

31 fan coils.

4. The PMs must be completed by 60 days per campus or college wide. What if time of year dictates campuses PM are 60 days apart? Example cooling PM for Rifle and Breckenridge?

The PMs must be completed within 60 days college-wide. Weather should not be an issue if scheduled correctly biannually.

5. Attachment C I assume Central Services is 802 Grand and 8th and Cooper?

Correct, Central Services includes the Central Services building at 802 Grand Ave. and Morgridge Commons located at 8th and Cooper.

6. In regards to the requirement listed in the RFP, Section III, subsection b, item 11:
- a. What would you accept as “equivalent work experience”? What documentation/requirements would we need to provide to support this?

Please provide a list with contact numbers of where you have worked on ALC and/or Alerton and what period of time.

- b. We suggest 16 hours of training for our technicians to be considered operators on the Alerton system. Their recommendation to us was to hold two separate 8-hour sessions, with 3-4 months between trainings so that our technicians can begin to familiarize themselves with the system and to develop questions ahead of the second training session. The RFP instructions specify 24 hours of training, but based on the recommendations from Alerton above, would 16 hours as suggested be sufficient?

16 Hours is acceptable.

- c. If awarded the new contract term, would there be a reasonable time frame for our company to complete this training? (ie: training to be completed 30, 60, etc days from award date)

90 days is acceptable.