

REQUEST FOR INFORMATION

RFI# 858-19I

MASTER OF BUSINESS ADMINISTRATION PARTNERSHIP

Section I: Introduction

Colorado Mountain College (“CMC”) is a statutory local college district established in 1965. The district and service area cover 12,000 square miles in all or part of nine counties. CMC offers 77 certificates, 54 associate degrees and five bachelor’s degrees.

The long-standing investment from our communities allows the College to keep its quality high, tuition affordable and access wide open. Eleven world-class mountain locations in central Colorado enable big-school opportunities in small, personal settings. Our unusually strong local partnerships create rich experiences for real-world learning and careers. The result? Proven student success that makes Colorado Mountain College a choice that’s uniquely smart. For additional information about CMC, please go to www.coloradomtn.edu.

CMC employs more than 2,200 full-time, part-time and adjunct employees throughout its 11 locations and campuses. Every one of these individuals contributes to the success of our students and to our mission and vision.

All documents and Addendum are posted at www.coloradomtn.edu/purchasing. This site will have all subsequent documents and updates.

This RFI is being sought strictly for the purpose of gaining knowledge of services and available partnerships with an estimate of their corresponding costs and should not be construed as intent, commitment, or promise to acquire services, supplies, or solutions offered. **No contract will result from any response to this RFI.**

▶ SCOPE OF PROJECT

CMC is seeking a partner to provide graduate level education programs for 15-20 (annually) CMC faculty and staff who wish to earn a Master of Business Administration (“MBA”) customarily offered through the partner institution. CMC currently has an agreement with the University of Denver to provide a Doctor of Education degree in Higher Education. CMC seeks a similar agreement with an MBA provider.

All proposals must be from non-profit institutions authorized to operate in Colorado by the Colorado Commission on Higher Education (CCHE).

▶ **COSTS**

CMC seeks to deliver an affordable MBA program to its employees with preferable pricing. CMC is prepared to enter in to a multiple year agreement with a single institution to achieve this goal.

▶ **TIMELINE**

CMC would like to offer this MBA program to 15-20 employees beginning with the Summer or Fall 2020 semesters.

Section II: Timeline

a. **PRE-PROPOSAL MEETING.** There will be a pre-proposal WebEx meeting where potential partners can ask questions about this request. This Pre-Proposal Meeting is not mandatory.

RFI Meeting

1-720-650-7664

Meeting number (access code): 805 004 410

Host key: 877580

Meeting password: meeting

b. **TIMELINE MODIFICATION.** CMC reserves the right to modify this timeline at any time. Any changes will be posted to the CMC Purchasing Department’s website as soon as the information is available. All times are Mountain.

TIMELINE	DATE	TIME
Issue date	JUNE 17, 2019	4:00 p.m.
Pre-Proposal Meeting	JUNE 25, 2019	10:30 a.m.
Questions and Clarifications Due (send to bids@coloradomtn.edu)	JULY 1, 2019	2:00 p.m.
Questions Answered	JULY 8, 2019	4:00 p.m.
Request for Information (RFI) Due (send to bids@coloradomtn.edu)	JULY 15, 2019	2:00 p.m.
Interviews of Short List Potential Partners	TBD	

Section III: Instructions to Potential Partners

Potential Partners should prepare a proposal of a program that their institution can provide. Specifically, please address the following:

- Ability to create a cohort of 10 – 20 students that is CMC specific.
- How your program would address travel from remote locations and use of technology.
- Focus on courses and programs that apply to higher education, non-profits and/or governmental entities.
- Ideas for design of program, including but not limited to, number of courses per academic term, credits, sequencing, minimum number of students necessary, etc.
- Estimated costs and proposals for financial and operational partnership.
- Opportunities for academic counseling or advice to CMC employees within the CMC District.
- Transparent Pricing – to CMC and its employees.
- Other information or supporting documentation that you think our selection committee would benefit from reviewing in the decision process.